



VHDPa Committee Ordinary Meeting #9 - MINUTES

2025/26

Meeting Date	15 July 2026 at 7.00pm
Location	Cottage and via Zoom
Office Holders and Committee Present	Robert Yallop, Lee-Ann Brodrick, Margaret Monahan, Peter Toet, Aaron Whittaker, Via Zoom: Jan Klaver, Tony Morris Phil Robson
Apologies	Jack McGrath, Toni Makkai, Mardie Troth

1. Welcome and Introductions

The President opened the meeting and welcomed the Committee of the VHDPa. The President acknowledged the Traditional Custodians of the Hall District, Ngunnawal and Ngambri Peoples, and paid respects to their Elders, past, present and emerging.

2. Notice of any conflicts of interests re agenda items.

No conflicts of interest re agenda items.

3. General Business

a. Approval of the previous Minutes

It was proposed that the minutes of the meeting of 17 June 2026 be accepted.

Moved – Aaron Whittaker

Seconded – Margaret Monahan

Passed unanimously

b. Treasurer's Report – Review Financial Report and Dec/Jan/Feb Transactions

Treasurer Phil Robson reported that financial activity has been as expected over the past month. End of financial year reconciliations have been completed satisfactorily. Membership payments are coming in steadily. Michael Sinclair will now prepare the financial reports for the AGM to be held in September and additionally complete the required audit report to comply with current legislation.

Phil moved that the financial report for this month be accepted by the Committee.

Seconded Aaron Whittaker Passed unanimously.

Phil moved that financial transactions made for June/July be ratified by the Committee.

Seconded by Tony Morris Passed unanimously

c. Actions from June 2026 Meeting (Schedule 1)

1. Hall Heritage Centre – seepage in boys' toilets and leaking tap outside Cottage. Peter Toet has reported this problem and followed it up again on 14/8/2025. In August Robert Yallop again highlighted this issue to Property Group officers. Peter Toet will follow up with Infrastructure Canberra again. Tony Morris has identified the problem of seepage in the boys' toilets as coming from blocked guttering in the space between the boys' and girls' toilets. Work is now underway to determine how to rectify this issue. **Ongoing but has been given a high priority due to the Education Program which will resume this week and involve many visiting children needing to use the facility. Ongoing**
2. Waterproof Roof between the Cottage Building and the pergola – Peter Toet and Aaron Whittaker will do the necessary work when trades are available. Other issues – gutter cleaning, rabbit population on school grounds and mould in the Museum are all matters requiring attention.
Peter Toet/Aaron Whittaker - Ongoing
3. Ask Gungahlin Rotary to remove container on the oval near bins at rear of Pavilion. The appropriate officer from Rotary is unsure of which Rotary Club is responsible for this and investigation is under way. **Chris Doyle of ACT Sport & Rec on leave for six months but replacement officer will be contacted re this issue. Ground is extremely wet at present so suggested that when it dries out underfoot Rotary be asked to relocate this container closer to the original container at the rear of the Pony Club.**
4. Hall Cemetery proposed extension. Robert has written to Memorial Parks asking for current information. **Kerry McMurray has advised that there has been a large number of responses to the survey and his office is working through these. Ongoing**
5. Jan seeking quotations for works on new heating/cooling units at the Pavilion in order to make a request to EPSDD. Jan is also working on ways consideration to progress the recommended maintenance and preservation of the old Sheep Pavilion. **A draft submission has been sent to the ESPDD seeking funding for sustainable upgrades to facilities – UPDATE ON THIS ITEM WILL BE REPORTED AT Agenda Item 4c.**
6. Robert/Mardie to contact Property Group/Tree Department asking for specifics regarding the condition of the Monterey Pines on the boundary of the school site. This is a follow-up after advice from Dr Kim Wells, Forestry and Ecology regarding the dangerous condition of these trees. **Robert wrote to iCBR regarding this matter however currently nothing further on this matter. Peter Toet will follow this up.**

Additionally, during the annual inspection of the school site by iCBR officers, the issue of fallen limbs and the heightened risk of serious injury due to the very poor condition of these trees was highlighted. This was acknowledged by iCBR however nothing further at this stage. Ongoing
7. Letter to Yass Council regarding weed control in the Wallaroo/Spring Range area as a follow-up to previous correspondence. **Robert Yallop called Jasmine Jones from Yass Council and she has undertaken to follow up with Yass Roads and Environment. No update as yet. Ongoing**
8. Communication and Engagement Plan by Lee-Ann Brodrick. Comments had been sought on this document over the past month or so. Lee-Ann's document will be finalized incorporating suggestions and comments from Committee and will be circulated as a final. **As per Item 5b, the Committee endorsed the Communications and engagement Strategy**
9. Hall Pavilion and Cottage to be registered with Ventia for connection to NBN FTTP. **Robert Yallop has been in contact with Ventia and also Dee Kneip, NBN to ensure that these facilities are registered for connection. Robert stressed to both agencies that there is no registered street**

address and provided the Block and Section details. There has previously been a phone connection to the Pavilion.

d) Correspondence (Schedule 2)

Correspondence this month largely related to the installation of “No Camping” signs around the Showground. These were recently put in place and it is believed that ACT Government Rangers have begun to move on campers who are in breach of these restrictions.

Other correspondence relating to the installation of St John’s Ambulance AED and planned hazard reduction burning in Mrs Reynolds paddock were noted.

4. Reports of VHDPA Subcommittees

a. Hall Museum and Heritage Centre

Phil Robson delivered a report from Mardie Troth regarding the Centre. There was a very successful working bee on 30th June with Men’s Shed rejuvenating the gardens around the old pre-school and other areas in preparation for Brass on the Grass. The Centre has been busy with visits from various groups. ANU joint project has been dismantled and returned to HHC for display. Construction of Palmer Street entrance has been completed. There are some cosmetic finishing touches including painting and gardening to be completed in Spring which will enhance the area even further. A new Hall Heritage Centre sign is to be designed for the entrance. Heritage in a Suitcase program will recommence at the beginning of Term 3 this week. Book 4 of James McDonald’s History of Canberra has been published and is available for purchase at the HHC. ACT Heritage Grants have opened and Hall Heritage Centre will work on an application for grant money for an appropriate project.

HHC Annual General Meeting will be held on 27 August at 10.00am.

b. Hall Men’s Shed

Men’s Shed continues to operate successfully. The last BBQ was well attended. Working Bee at the Heritage Centre and surrounds was productive. Membership payments are coming in and there are a number of small projects underway.

c. Hall Facilities – Pavilion and Cottage

Forward bookings for the Pavilion are quite strong and there is ongoing enquiry for a variety of events. The Men’s exercise group under the banner of Hall Happy Helpers have begun clean-up and maintenance of the Pavilion which is much appreciated. General electrical upgrade at the pavilion is underway and should be completed shortly.

Cottage bookings are also stable with the usual activities such as Men’s Shed, Ladies Craft Group and yoga classes. Peter Toet will make enquiries with ACT Property Group about leaks in the Cottage roof. Peter reported that he has been advised by Jonathan Palmer that Rotary will fund a new net for the tennis court.

The Committee agreed that if ACT Property Group are unable to undertake the repairs to stop the leaks at the Cottage, a suitably qualified tradesman will be sought by the VHDPA to do the work.

5. Other Business

a. Wallaroo/Spring Range Update

Toni reported that significant potholes have emerged on roads after recent heavy rain. Several trees came down and blocked roads during recent storm. Wallaroo Fire Brigade attended and cleared the roads. Continuous issues with dumping of household items on roadsides.

Jack McGrath reported via email of ongoing issues of dumping and speeding in the region. Spring Range Road was graded on 18 June.

b. Finalization of Draft Communications & Engagement Strategy

Lee-Ann presented a draft Communications and Engagement Plan for future use by VHDPA. Comments had been sought on this document over the past month or so. Lee-Ann's document will be finalized incorporating suggestions and comments from Committee and will be circulated as a final.

After discussion it was decided to set-up a VHDPA Facebook page to be used to showcase the work of the Progress Association. Moved Robert Yallop, seconded Aaron Whittaker. Passed unanimously.

President Robert endorsed the Communications and Engagement Strategy document. Lee-Ann Brodrick moved that the report be accepted, seconded by Aaron Whittaker. All agreed.

c. AED for Hall Village supplied by St John's Ambulance

Application was made to St John's Ambulance for the supply of an AED for Hall Village. This initiative by St John's is a national venture and the equipment is state of the art and provides valuable instruction in a crisis situation. The device itself has a built-in tracking capability in case of theft. A representative of St John's Ambulance was scheduled to give a comprehensive presentation on this equipment at this meeting however this was not possible.

VHDPA Committee nominated the most ideal location for this installation as being on Victoria Street near the Telstra phone booth. Robert will be in touch with the St John's officer to advance this project.

Update on Blue Tree Project

Two dead trees which are located in the Hall Reserve were presented as possible candidates for this project. The trees are reasonably close together and are near the Victoria Street boundary of the Reserve. Only one tree is needed and the selected specimen must comply with guidelines which include being free of habitat and having no cultural/heritage issues. The next step is to contact the officer at ACT Government, Urban Treescapes and they will organize the relevant inspections before approval can be given to proceed further. Committee agreed unanimously with this plan.

Next Meeting is Wednesday 19 August 2026 at 7pm.