



Village of Hall and District Progress Association Inc.

VHDPA Inc.
PO Box 43
Hall ACT 2618
www.hall.act.au

President: Robert Yallop.

2023/2024

VHDPA Committee Ordinary Meeting # 7 – draft minutes

Meeting date	19 June 2024
Location	Hall School and by ZOOM
Office holders and committee present	Robert Yallop, Jan Klaver, Phil Robson, Peter Toet, Tony Morris, Aaron Whittaker, Lee-Ann Brodrick, Margaret Monahan; Ralph Southwell; Toni Makkai
Apologies	n/a
Other Attendees invited	n/a

1. Welcome and introduction

The President, Robert Yallop, opened the meeting acknowledging the traditional custodians of the land on which we meet, the Ngunnawal and Ngambri people, and paying respects to their Elders past, present and emerging.

2. Notice of any conflicts of interest re agenda items

Jan Klaver advised she and Ann Toet may have a stall at the Christmas Fair. Robert advised this was unlikely to represent a conflict with any discussions.

3. General business

a. Approval of the Minutes 15 May 2024

It was proposed that minutes of the Committee Meeting of 15 May, 2024, be approved.

Moved: Tony Morris

Seconded: Margaret Monahan

Agreed unanimously

b. Treasurer's report

Phil noted that interest has been received on the term deposit. Memberships have been coming in for the Men's Shed, while these subscriptions include amounts for the VHDPA, they will be passed across in lump sums shortly. The VHDPA and Heritage Centre have not yet canvassed memberships. Phil is working to get all invoices in and paid by the end of June.

Phil noted that we have been contacted by the ACNC assessor and the assessment is progressing. Phil has shared the correspondence with Michael Sinclair. Phil will also work to clear any bond refunds before the close of financial year. AGM likely to be held in October.

It was proposed that the Treasurer's report be approved.

Moved: Robert Yallop
 Seconded: Margaret Monahan
 Agreed unanimously

It was proposed that financial transactions since last meeting (for May/June to date) as presented be ratified.

Moved: Phil Robson
 Seconded: Peter Toet
 Agreed unanimously

c. Actions (see schedule)

Committee noted that:

- The Facilities subcommittee met to discuss policy for Cottage hire.
- It has been confirmed that the Pavilion is not needed for Christmas Party.
- Tony has located previous laid out parking plan for markets parking area.

There was general discussion about parking, especially for the Centennial Trail and it was agreed that Robert would contact Luke Halpin (ACT Sport and Rec) to suggest signage be placed at the markets parking area identifying that it was the preferred parking for walking or biking to the trail head.

d. Correspondence

4. Date	In	Out	With	Subject
16-May-24	X		Grant MacKenzie	Hall Tennis Courts
16-May-24		X	Grant MacKenzie	Hall Tennis Courts
17-May-24	X		Kat McGilp	Hall Management Plan Meeting
21-May-24		X	Timothy Norton	Storm water follow up
22-May-24	X		Timothy Norton	Storm water follow up
28-May-24		X	Kat McGilp	Hall Management Plan Meeting
30-May-24	X		Kat McGilp	Hall Management Plan Meeting
30-May-24		X	Kat McGilp	Hall Management Plan Meeting
30-May-24		X	Kat McGilp	Hall Management Plan Meeting
31-May-24		X	Luke Halpin	Pavilion Switchboard
03-Jun-24	X		James Adams (Cheyne)	Visit Road Sweeping
			Follow Up	
03-Jun-24		X	Braddock	Commitment to Hall on Election
03-Jun-24		X	Castley	Commitment to Hall on Election
03-Jun-24		X	Milligan	Commitment to Hall on Election
03-Jun-24		X	Orr	Commitment to Hall on Election
03-Jun-24		X	Pettersson	Commitment to Hall on Election
03-Jun-24		X	Mikita	Commitment to Hall on Election
03-Jun-24		X	Dimitrova	Commitment to Hall on Election
03-Jun-24		X	Nadimpalli	Commitment to Hall on Election
03-Jun-24			Mikita	Commitment to Hall on Election
03-Jun-24		X	Raj	Commitment to Hall on Election
03-Jun-24		X	Sonoraj	Commitment to Hall on Election
03-Jun-24		X	Sanhi	Commitment to Hall on Election
03-Jun-24	X		Sanhi	Commitment to Hall on Election
03-Jun-24	X		Krishna Nadimpalli	Commitment to Hall on Election
03-Jun-24		X	James Adams (Cheyne)	Visit Road Sweeping
			Follow Up	
03-Jun-24	X		Milligan	Commitment to Hall on Election

03-Jun-24		X	Milligan	Commitment to Hall on Election
04-Jun-24	X		John Mikita	Commitment to Hall on Election
06-Jun-24		X	John Mikita	Commitment to Hall on Election
07-Jun-24	X		John Mikita	Commitment to Hall on Election
07-Jun-24		X	John Mikita	Commitment to Hall on Election
07-Jun-24	X		John Mikita	Commitment to Hall on Election
07-Jun-24		X	Luke Halpin	Pavilion Switchboard
07-Jun-24	X		Luke Halpin	Pavilion Switchboard
11-Jun-24		X	Sneha KC	Commitment to Hall on Election
11-Jun-24		X	David Pollard	Commitment to Hall on Election
12-Jun-24	X		Castley	Commitment to Hall on Election
12-Jun-24		X	Castley	Commitment to Hall on Election
13-Jun-24	X		Kat McGilp	Hall Management Plan
14-Jun-24	X		ACNC	Charitable & DGR Application
14-Jun-24		X	ACNC	Charitable & DGR Application

Robert summarised the correspondence - noting the majority related to election commitments. Committee agreed that Robert should review responses received by 30 June and could circulate a proposal for contacting media to the Committee, after 30 June.

4. Reports of VHDPA Subcommittees

a. Hall Heritage Centre

Steering Committee meeting tomorrow. Proposal to appoint 3 ex officio members of steering committee to chair meetings on rotational basis. Dates coming up: 11 July launch of heritage brochure for Hall, by Susanne Orr and National Trust. Annual meeting 15 August. Duncan Marshall to be guest speaker. Lunch to follow. 31 August 125 years of Wee Jasper School. Sunday 13 October pencilled in for Band Concert (Cottage to be booked.)

Disabled access ramp progress – no progress, Heritage has contacted ACT Property Group. Peter Toet will contact ACT Property Group again.

Successful visit by Standard and Triumph Car Club enthusiasts, resulting in c. \$500 surplus from catering and donations. New lock box for keys and now just 4 keys.

Walking group visited today and Heritage Centre raised \$180. Research group also through recently.

Latest advice is that the preschool will not be reopened.

b. Hall Men's Shed

Memberships continuing to be undertaken and renewed. Contract issued for Glider Boxes. Doug Anstess to be thanked and commended for managing a solid process, enabling review of the agreement etc. The Agreement includes an amount for utilities.

c. Hall Facilities – Pavilion and Cottage

The Facilities subcommittee met on 22 May.

The subcommittee recommended that:

- The availability of the Cottage for community use and diverse casual hire is valued and consistent with the objects of the VHDPA.
- The licence held by the VHDPA for occupation and use of the broader School precinct specifies that the former Headmaster's Cottage is to be made available for casual hire.
- The hire of the Cottage has not ever been considered as profitable activity, while a proportion of cost recovery is desirable, the VHDPA aims to offset the costs of its activities via hire of

the Showground Pavilion. While management of both relies on volunteers, the model is operating well currently.

- The current pattern of use and hire should continue, including offering the Cottage for small family events. Other users of the precinct should be reminded that hirers expect exclusive use of the Cottage and facilities during a hire period.

The subcommittee provided a draft policy for operation of the Cottage for Committee to consider. Separately Jan and Margaret are exploring development of a form for Cottage booking enquiries.

Note that the website currently advises the Cottage is available 9-6 or 9-9. It is recommended that this is clarified as 9-5 pm.

A quote was recently sought for cleaning of the Cottage by the same cleaner as the Pavilion. Basically, the quote was \$99 for a clean and \$500 for a deep clean including cobwebs, external surfaces etc.

It is proposed that the Committee proceed with the deep clean at a cost of \$500 plus the carpets.

Proposed: Jan Klaver

Seconded: Phil Robson

Agreed unanimously

Lockboxes on the school site have recently failed and have been replaced by Tony Morris. Committee noted that Aaron has a spare key and Tony can arrange for a key to be cut for Margaret.

Pavilion bookings are going reasonably well. Recently a bond was withheld due to lack of cleaning, use of an open fireplace (still burning at time of next booking) and items not collected.

A Saturday booking was also refunded in full due to unavoidable illness of the hirer.

It was proposed that the Draft policy for the Cottage be accepted in general terms, noting that Margaret and Jan will review and finalise.

Proposed Jan Klaver

Seconded Phil Robson

Agreed unanimously.

Tony Morris advised the Committee that Hartley Lifecare received a donation to replace the switchboard at the Pavilion. Icon power has upgraded the amount of power into the switchboard. Robert noted advice received from Luke Halpin, ACT Sport and Rec about their intention to commission inspection of the installation.

5. Other Business

a. Wallaroo and region update

Toni asked to clarify discussion from last meeting re if the VHDPA can generate income if it has ACNC status. Robert clarified that the VHDPA can still generate income with ACNC status.

Toni mentioned that the NSW budget has released money for control of feral pigs, with potential benefit for the Wallaroo area.

b. Hall Reserve work day

Aaron noted that the Reserve work day went well and a further day is likely to be planned in Spring (September).

c. Christmas Fair/Street party

Committee noted the news item on the Hall Facebook Page about the Street Party on 22 November, anticipating use of Victoria Street from Gladstone Street to Hoskins Street. Tony noted he had raised

parking with the organisers, and would try to direct people to the Markets parking area. The Museum is likely to have a stall. Tony thought local businesses would participate.

d. ACNC and NFP Tax Update

Robert recapped progress on the application – last Friday we received an email from the ACNC assessing officer who advised the application was in progress, and assessments usually took about 15 days. Robert received a further email late today requesting further information about the VHDPA activities.

e. Hall Open Space Management Plan

Robert attended the meeting last Wednesday with the Catchment Group. The original plan was for open spaces around the village with emphasis on east of hall/Palmer Streets, Hall Reserve and Halls Creek east and west, and a small area west of Gibbes Street. The original officer working for the Catchment Group kicked off some consultation but then left to work elsewhere, without completing the plan. The meeting last week was held to discuss next steps. The meeting identified c. 10 areas of interest, although most focus will be on the 5 areas originally proposed with west of Gibbes St expanded to include the horse paddocks. The Catchment Group officer will prepare a draft template plan for one area which will be circulated, volunteers can then complete the templates for the other areas and collate. Attendees included: Robert Yallop, Kat McGilp, John Connelly, Christian Stricker, Rosemary Blemings, Shiralee Dave, Jonathan Palmer, Leigh Crocker and Bob Richardson (Landcare).

f. Other business – Victoria Street Development Application

Robert reminded the Committee about the development proposal for works completed without approval. The DA was recently decided. The DA was partly rejected (3 storey frontage buildings) and partly approved and the approval was conditional on completion of works according to original approval.

Committee agreed that Robert would write to the Planning Authority and ask for the VHDPA to be notified if the decision was appealed by the applicant.

Toni asked if there was any information about the DA to vary the lease on the Stockfeeds site. At the time of the meeting, nothing had been heard.

Meeting closed at 8.35 pm

Next meeting 17 July.