



Village of Hall and District Progress Association Inc.

VHDPA Inc.
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UNDERTAKING TO THE SOUTHWELL FAMILY SOCIETY AUSTRALIA INC
BY THE VILLAGE OF HALL AND DISTRICT PROGRESS ASSOCIATION
AND ITS SPECIAL INTEREST GROUP, THE HALL HERITAGE CENTRE

BACKGROUND

On 23 April 2023, the President of the Southwell Family Society Australia Inc (SFS) wrote to the Village of Hall and District Progress Association (VHDPA) as a follow up to the verbal advice given to the VHDPA Committee on 17 April 2023 that the SFS is instituting proceedings toward winding up its affairs.

The President of the SFS proposed that its monetary assets and other records be transferred to the Hall Heritage Centre (HHC) and the VHDPA, with the following guidelines:

- Within the HHC, encourage the establishment of an activity group to further enable future recording, cataloguing, digitization and curation of the Southwell family archive and associated objects.
- Within the HHC maintain and further develop the existing Southwell family archive, other records and material.
- The VHDPA uses its best efforts to continue to maintain the Parkwood Chapel with the discretionary use of funds transferred from SFS to VHDPA.
- The HHC undertakes the general oversight of the SFS website until it becomes unviable to do so.

UNDERTAKING

After consideration by the VHDPA Committee and the HHC, the VHDPA and the HHC give the following undertaking to the SFS:

Establishment and operation of a Southwell family history activity grouping in the HHC

Southwell family members are welcome and encouraged to become members of the HHC, (membership of the VHDPA follows automatically). Subject to interest and participation, the Southwell family and other HHC members may establish an activity grouping within the HHC to maintain records, materials and other activities related to Southwell family history.

Maintenance of the Southwell Family Archive

The HHC currently holds electronic and physical records and materials of the SFS. The HHC will continue to manage, maintain and develop these records and materials as per other materials and records held by it insofar as it is possible.

General Oversight of Southwell Family Website

The hosting of the Southwell family website and domain name registration are already established and paid for until March 2026. The interest of HHC members from the Southwell family, the requisite technical competence, and the availability of the required resources to do so, will determine the ability of the HHC to maintain the Southwell family website.

Maintenance of Parkwood Chapel

It is recognised that the Parkwood Chapel is a stone chapel built by Thomas Southwell in 1880 with extensive restoration work completed in recent years. It is situated on private land owned by third parties, under the jurisdiction of Yass Valley Council in NSW, and presents a very significant challenge and complexity.

Within the limitations of this situation, from the surplus monetary assets provided by the SFS to the VHDPA, the VHDPA will provide assistance to Southwell family members of the HHC to undertake limited basic maintenance on Parkwood Chapel to the degree that it is possible, for a period of ten years from the date of this Undertaking.

Receipt and Application of Funds by the VHDPA from the SFS

The VHDPA will accept all surplus monetary assets from the SFS on its wind up, to be applied in two ways:

- An amount of \$15,000 will be held by the VHDPA and specifically designated to be applied to the maintenance requirements (including a possible conservation management plan) of the Parkwood Chapel for a period of ten years from the date of this Undertaking. At the end of that period, any remaining funds will be incorporated into the general funds of the HHC. No further funds will be provided for the maintenance of Parkwood Chapel when either the designated \$15,000 is fully expended or for a period of years from the date of this Undertaking is passed, whichever is the first to occur.*
- The balance of surplus monetary assets received from the SFS will be incorporated into the general funds of the HHC and used for the general purposes of the HHC. This may include, but not be limited to, maintaining records, materials and other activities related to Southwell family history.*

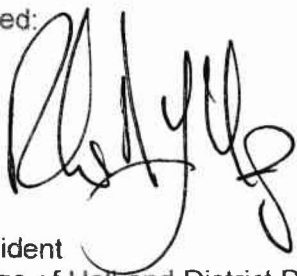
OTHER MATTERS

The materials and surplus monetary assets provided by the SFS to the VHDPA will be subject to the rules of the VHDPA and the requirements of the Incorporated Associations legislation of the Australian Capital Territory.

RELATED DOCUMENTS

This Undertaking is linked to, and dependent upon, the passing of a resolution at the special general meeting of the SFS to be held on 17th June 2023 and receipt of the Minutes of that meeting passing the resolution. This resolution will nominate the VHDPA to receive surplus property and monetary assets of the SFS on its winding up. A signed Transfer of Surplus Assets agreement between the SFS and the VHDPA and its Special Interest Group, the HHC to be then enacted.

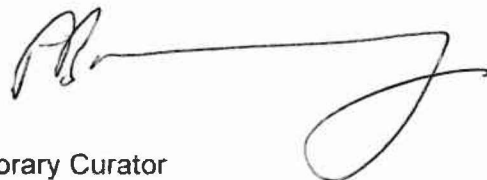
Signed:



President
Village of Hall and District Progress
Association

Date: 11 Jun 2023

Signed:



Honorary Curator
Hall Heritage Centre of the Village of Hall
and District Progress Association

Date: 11 Jun 2023