



Village of Hall and District Progress Association Inc.

VHDPA Inc.
PO Box 43
Hall ACT 2618
www.hall.act.au

President: Peter Toet.

VHDPA Committee Ordinary Meeting - Minutes.

Meeting date	17 Feb 2021 @ 7 pm
Location	Hall School and by Zoom
Office holders and committee	Peter Toet, Olga Minion, Jan Klaver, Phil Robson, Tony Morris, John Starr, Robert Yallop, Margaret Monahan, Aaron Whittaker
Other Attendees invited	Hall Rural Fire Service - Melissa Reynolds, Tony Hazelton, David Darnell Mt Spring Association - Geoff Gorrie Hall Mens Shed - Doug Anstess
Apologies	Ross Hampton, Peter Howard

1		Welcome and introductions Meeting opened at 7 pm Special interest groups invited to join by Zoom. Peter welcomed Geoff Gorrie from the Mt Spring Association.
2		Notice of any conflicts of interest re agenda items Nil conflicts were declared
3		General Business
	3.1	The Minutes of the previous meeting on 16 December, 2020 were accepted. Proposed – Peter Toet; Seconded - Robert Yallop.
	3.2	President's Report The President mentioned that the National Sheep dog trials are coming up soon and acknowledged the volunteers from the Hall Mens Shed who have done a tremendous amount of work upgrading seating for the event. The President confirmed that the security system for the School site is being

		<p>fixed. The upcoming Brass Band concert on 28 March 2021 was also noted. Olga Minion mentioned that fliers will be prepared before the event and distributed to encourage more local attendance.</p>
3.3		<p>Treasurer's Report – The Treasurer tabled the Pavilion Account Transactions, Statement of Profit and Loss, Statement of Account and Balance Sheet. Acceptance was seconded by Peter Toet. The Committee accepted the documents.</p> <p>The Treasurer noted there was nothing unusual in the reports, however, takings remain down due to COVID restrictions on Pavilion bookings.</p> <p>The Treasurer updated the Committee about negotiation of a new contract with Suez for removal of Pavilion waste. The new contract represents value for money and is cheaper than existing terms.</p> <p>There was some general discussion on appointment of an auditor for the Association. It was noted that Michael Sinclair is willing to take on the role. Action M3/#1: Treasurer to contact Michael Sinclair and discuss requirements.</p> <p>Action M3/#2: Formally appoint Michael Sinclair to the role.</p> <p>There was general discussion about the Pavilion and recent lack of takings. It was noted there have been a couple of paid bookings.</p> <p>There was discussion of the Special Interest Groups financial arrangements. Doug Anstess noted that the Hall Mens Shed is keen to present transactions to VHDPA satisfaction. The Treasurer noted he had also spoken to Denis Greenwood for the Collectors Club.</p> <p>It was noted that the majority of transactions of the SIGs appear to be expense reimbursements, and that the SIGs may be able to use the VHDPA reimbursement form.</p>
3.4		<p>Out of session matters <i>Loan to Rural Fringe</i> Committee noted and moved to confirm the loan of \$500 to the Rural Fringe for printing of the current edition. Moved - Peter Toet, Seconded - Tony Morris <i>Donation to Sheepdog Trials</i> Committee noted and moved to confirm the donation of up to \$1250 towards refurbishment of grandstand seating for the National Sheepdog Trials. Moved – Peter Toet, Seconded – Aaron Whittaker Committee was reminded to ask applicants to use the form available for future requests and it was agreed that in future a special meeting may be more practical to discuss requests, rather than review by email.</p>
3.5		Update on Actions – see Table
3.6		<p>Correspondence The Committee noted receipt of a Letter from Hall RFS and a certificate of appreciation from the Floriade Reimagined event.</p>

4		Reports of VHDPA Special Interest Groups
	4.1	Hall School Museum & Heritage Centre Muse sent out.
	4.2	Hall Mens Shed – Doug Anstess Doug noted the group met earlier this year and a bbq on 4 Feb was well attended, with another planned for 4 March 2021. The group has obtained a QR code for meetings in line with COVID safety. Doug noted that the repair of repair of the stands for the Sheepdog Trials went well and two good stands have been established. The rotten timber is treated and needs to be disposed of. Doug mentioned a recent branch fall on to the Annex roof which Aaron has reported to the ACT Govt. He also updated the Committee about some repairs made to the Annex decking.
	4.3	Hall Collectors Club The Committee noted that a Collectors run occurred last week. Damaged equipment etc has been cleared out of clubhouse (re previous fire damage) and repairs will be made by the ACT government.
5		Other Business
	5.1	Brick paving hazards in Victoria Street Committee noted the paving condition and agreed to raise the matter with the relevant ACT government area for attention. Action M3/#3 – Robert Yallop to take photos of hazardous street paving and provide to Peter Toet for raising with ACT Govt representatives
	5.2	Proposed Wallaroo Solar Farm Committee noted the update provided on the development. Geoff Gorrie noted the Mt Spring Association is interested in the proposal and has formed a subcommittee to consider it.
	5.3	Use of the Hall Pavilion and Cottage – COVID The Committee noted the update and agreed to retain current booking restrictions recognising COVID safety needs. Tony Morris raised the need for Pavilion maintenance relating to interior painting (recap over lead paint), the kitchen stove and the sewer drain. Action M3/#4 – Jan Klaver to investigate grant applications for maintenance funds.
	5.4	Hall Village Street Party Committee noted the update that Hartley Lifecare/Markets had engaged with the Village Traders on delivery of the Street Party and that was likely

		to be a larger more expanded event. Committee discussed advocating retaining access to the event for local fundraising such as the Preschool.
	5.5	<p>Future agenda items</p> <p>Committee confirmed satisfaction with the agenda and presentation of future items with background information and recommendations.</p>
6		Presentations
	6.1	<p>Hall Rural Fire Brigade facilities – Melissa Reynolds, Tony Hazelton, David Darnell</p> <p>Melissa outlined the history of the brigade facility and desire to extend slightly into adjacent community use land. Melissa mentioned imminent receipt of a new tanker and that tanker parking is already tandem, which is not best practice for emergency responses.</p> <p>Committee noted that the proposal was at very preliminary stages and it remained willing to consider and distribute any future information available to VHDPA members.</p> <p>Action: M3/#5 VHDPA Community Consultation procedures to be shared with the RFS – Jan Klaver</p>
	6.2	<p>Fire hazard reduction on the Hall Village vicinity – Melissa Reynolds</p> <p>Committee noted that there is a process for the RFS to respond to community concerns about areas representing a fire hazard. There was general discussion of areas previously raised as hazardous. Melissa noted that TCCS opposed reduction burns along the Hall Creek due to concerns about downstream migration of carbon with potential for impact to endangered orchid species. Tony noted that a burn plan had been prepared for the dog walking area near the highway and it would be followed up.</p> <p>Action M3/#6 – President to mention RFS hazard reduction process in next President’s report in the Rural Fringe.</p>
	6.3	<p>Update on implementation of the Commonwealth Environment Grant re upgrade of Victoria Street amenity and plantings – Jonathan Palmer, Leigh Crocker</p> <p>Update deferred until representatives can attend.</p> <p>In general discussion it was noted that the grant ends in 4 months (30 June end).</p> <p>Phil Robson advised that \$1320-00 has been expended to date and he has received an email update from Jonathon Palmer stating that the project is held up pending an ACT Government response to the proposal for the ACT government to provide materials/ support for changes to the northern entrance to the Victoria St CBD as proposed by Plot Design.</p> <p>Action M3#7 – Committee to write to the Hall Street Planting project group and ask for an update – Secretary to draft for Peter Toet.</p>

	6.4	<p>Camping at the Hall Showground</p> <p>Committee generally discussed camping in and around Hall Village. It was noted that a vehicle had continued to camp at the Showground. It was noted that there is a camping area designated alongside Victoria Street, south of the equestrian facility, and City Rangers will respond to illegal camping in other areas.</p> <p>Action M3/#8 – Aaron offered to contact City Rangers via Access Canberra regarding the current showground camper.</p>
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Actions Table

Mtg #	Item	Next Action	Status
Old	Street Lighting Improved night time lighting	Aaron Whittaker will ask ACT govt electrician to investigate. Light focused on Victoria Street will be reviewed. Answer expected in January after Christmas shutdown. Update again at February meeting.	Closed
<i>M 1</i>		<i>Action 1: Peter Toet to talk to Michael and Jan Sinclair to see if they can act as auditor.</i>	Completed
		<i>Action 3: February meeting to be attended by invited president and treasurer representatives from the subgroups. Peter Toet to arrange for John Howitt to provide advice to the subgroups. Specific meeting to be held.</i>	Completed – advice received from Treasurers
<i>M 2</i>		Action 1: Phil will scan accounts and send them to respective Treasurers asking for advice about unreconciled items.	Completed
		Action 2: Peter Toet to contact ACT government facilities manager and remind them of their responsibility to mow the verges.	Completed – missed mowing was a mistake according to contractors
		Action 3: Peter Toet also noted that he will undertake to remove a lounge recently dumped on the site.	Completed
		Action 4: Peter Toet to provide a copy of his response for the correspondence register	Completed
		Action 5: Phil Robson to obtain a copy of the grant and reporting requirements.	Completed
		Action 6: Peter Toet to call Richard Daintree and encourage repair of the security system.	Underway Scheduled for 26 February. Alastair

Mtg #	Item	Next Action	Status
			<i>will liaise with contractor re museum requirements. Peter will give Phil the contact details.</i>
		Action 7: Aaron to make further enquiries to see how the VHDPA could assist, and if possible raise the need for use of reusable cable ties for setting up the event.	<i>Open</i>
M3		Action M3/#1: Treasurer to contact Michael Sinclair and discuss requirements for review of accounts and new reporting templates.	
		Action M3/#2: Formally appoint Michael Sinclair to the role. Of independent auditor for the VHDPA.	
		Action M3/#3: Robert Yallop to take photos of hazardous street paving and provide to Peter Toet for raising with ACT Govt representatives.	
		Action M3/#4: Jan Klaver to investigate grant applications for Pavilion maintenance funds.	
		Action M3/#5: VHDPA Community Consultation procedures to be shared with the RFS – Jan Klaver.	
		Action M3/#6: President to mention RFS hazard reduction processes in next President's report in the Rural Fringe.	
		Action M3/#7: Committee to write to the Hall Street Planting project group and ask for an update – Secretary to draft for Peter Toet.	
		Action M3/#8: Aaron offered to contact City Rangers via Access Canberra regarding the current showground camper.	