



**Village of Hall and District Progress Association Inc.**

VHDPA Inc.  
PO Box 43  
Hall ACT 2618  
[www.hall.act.au](http://www.hall.act.au)  
**President:** Peter Toet.

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## VHDPA Committee Ordinary Meeting - Minutes.

<b>Meeting date</b>	16/12/2020
<b>Location</b>	Hall School and by Zoom
<b>Office holders and committee</b>	Peter Toet, Olga Minion, Jan Klaver, Phil Robson, Tony Morris, John Starr, Robert Yallop, Margaret Monahan, Peter Howard, Aaron Whittaker
<b>Apologies</b>	Ross Hampton
<b>Other Attendees invited</b>	N/A
<b>Conflicts declared</b>	John Starr – did not participate in discussion of Gold Creek payment for Christmas function

<b>1</b>	<b>Minutes of previous meeting</b>	
	John Starr raised that minutes should be accepted - subject to addendum noting that financial transactions were ratified. Proposed: Peter Toet. Seconded: Tony Morris. Agreed	
<b>2</b>	<b>Update on Actions</b>	All
	See table	
<b>3</b>	<b>President's Report</b>	Peter Toet

	<p>Given verbally. Observed multiple activities underway and general discussion focused on how to encourage and increase local and VHDPA attendance at future events such as the brass band concert, noting that VHDPA Special Interest Groups rely on these events for major sources of funding.</p> <p>It was noted that the booking system for the recent brass band concert due to COVID-19 restrictions was quickly full, resulting in potential attendees being advised that the event was fully booked. Robert Yallop advised that MLA attendees received such notification when their offices tried to book. As restrictions had eased, he was able to arrange their attendance. The event was considered successful despite COVID restrictions and difficulties managing the heavily grassed surfaces.</p> <p>It was noted that it was not solely a VHDPA event, rather attendance was managed by the Band Due to the problem with the long grass an alternative location at the Rugby field had been suggested but not taken up.</p>	
<b>4</b>	<b>Treasurer's Report</b>	Phil Robson
	<p>The Treasurer's report was noted and transactions were ratified for both November and December.</p> <p>Proposed: Tony Morris, Seconded: Peter Toet. Agreed.</p> <p><b>Action 1:</b> Phil will scan accounts and send them to respective treasurers asking for advice about unreconciled items.</p>	
<b>5</b>	<b>Correspondence</b>	Jan Klaver
	Nil	
<b>6</b>	<b>Actions from last meeting</b>	All
	See table	
<b>7</b>	<b>General Business</b>	
	There was general discussion about a spate of recent burglaries in the Village. It was noted that awareness had been raised via the noticeboard and website.	
<b>7.1</b>	<b>Hall Pavilion Hire</b>	Tony Morris
	<p>Tony raised the need to continue rejecting and refunding bookings for hire of the Pavilion – as it is not possible for the VHDPA to meet the government COVID rules.</p> <p>Motion proposed: Vote of thanks to Tony and Margaret for handling pavilion bookings and agreement to make arrangements for controlling booking access to meet COVID needs.</p> <p>Proposed: John Starr, Seconded: Phil Robson. Agreed.</p>	

7.2	<b>School site mowing</b>	Peter Toet
	<p>As complaints were received by patrons at the Band Concert on the state of the grounds the Museum has passed the issue to the VHDPA who are responsible for the mowing contract. This resulted in a general discussion of the issues with grass control over the School site. Thanks to various parties, including Darrell Minion, Tony Morris and Sonny Pirotta for recent mowing additional to contracted services.</p> <p>Motion proposed by Peter Toet to retain current contracted services. Seconded by Tony Morris. Agreed.</p> <p><b>Action 2:</b> Peter Toet to contact ACT government facilities manager and remind them of their responsibility to mow the verges.</p> <p><b>Action 3:</b> Peter Toet also noted that he will undertake to remove a lounge recently dumped on the site.</p>	
7.3	<b>Mt Spring Association meeting</b>	Robert Yallop
	<p>Robert noted the meeting was well attended by at least twenty participants including a number of VHDPA members. Matters discussed relevant to the Hall region included NSW Local govt elections, the Green Triangle concept, truck dumping, quarrying. The Association acknowledged the support of the VHDPA. The Committee thanked Robert for attending and providing the update. The Committee noted that future requests, if any, from the Mt Spring Association for VHDPA support in matters such as trucks and dumping in Wallaroo could be considered at the time.</p>	
7.4	<b>Community Environment Grant</b> Two attachments provided.	Robert Yallop
	<p>The correspondence from Jonathon Palmer was discussed and Peter Toet advised he had that thanked Jonathon for the report. Committee noted that the Floriade plantings will soon be dissembled by a working bee on 18 December.</p> <p>Committee discussed the update on the Victoria Street landscaping, noting: the ACT Govt will need to approve the plans, the completion date is 30 June 2021, and the VHDPA is responsible for acquittal of the grant funds.</p> <p>Peter Toet advised he will attend a forthcoming walk through presentation of the concept plan.</p> <p><b>Action 4:</b> Peter Toet to provide a copy of his response for the correspondence register; <b>Action 5:</b> Phil Robson to obtain a copy of the Community Environment Grant documentation and reporting requirements.</p>	
8	<b>Special Interest Group Reports</b>	

8.1	<b>Hall School Museum &amp; Heritage Centre</b>	
	<p>The School construction work was discussed and it was noted that it was nearly completed. The gutters are about to be cleaned and the potential to apply for a grant for gutter guard was mentioned.</p> <p>Peter noted his intention to call Richard Daintree to get the security system up and running again – a new motherboard is needed for the Museum precinct and to reactivate security at the Cottage.</p> <p><b>Action 6:</b> Peter Toet to call Richard Daintree and encourage repair of the security system.</p>	
8.2	<b>Hall Rotary Club</b>	
	<p>Peter Toet noted he had been in touch with Vicky Coleman, Hall Rotary Club President, and he would continue to catch up. Peter noted the need to involve Rotary in the school precinct security repairs, given access requirements.</p>	
8.3	<b>Hall Men’s Shed</b>	
	<p>Committee noted that the last meeting of the Men’s Shed would happen this week - the next meeting would be in January 2021.</p>	
8.4	<b>Hall Collectors Club</b>	
	<p>It was noted that the Hall Collectors Club did not have any outings forecast.</p>	
8.5	<b>Other Matters</b>	
	<p>There was general discussion of the forthcoming National Sheep Dog Trials (March 2021) and the desire to increase seating for the event. It was noted that the Governor General has agreed to attend and present prizes.</p> <p><b>Action 7:</b> Aaron to make further enquiries to see how the VHDPA could assist, and if possible raise the need for use of reusable cable ties for setting up the event. (The 2020 event resulted in discarded cut cable ties littering the area.)</p>	
	<p>It was noted that the Hall Markets are not scheduled for February 2021 due to COVID restrictions.</p>	

	<p>The December Rural Fringe with the Brass Band Concert on the front page was noted.</p> <p>The continuing issues with postal roadside delivery of the Rural Fringe were discussed and examination of alternative delivery methods were noted.</p> <p>It was also noted that significant volunteer effort was expended to deliver the last issue to rural VHDPA members. In particular, Australia Post had refused to accept the December edition of the Fringe for delivery as unaddressed mail to rural addresses, reflecting an Australia wide decision due to Christmas demand on services.</p> <p>Committee moved to thank volunteers Gail Condy, Jo Hall, Judy Roberts and Andrew Yallop for assisting to deliver the December Rural Fringe.</p> <p>Proposed: Peter Toet, Seconded: Robert Yallop.</p>	
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The meeting closed at 9.05 pm

## Actions Table

Mtg	Item	Next Action	Who	When	Complete ?
Old	<b>Street Lighting</b> Improved night time lighting	Aaron Whittaker will ask ACT govt electrician to investigate. Light focused on Victoria Street will be reviewed. Answer expected in January after Christmas shutdown.  Update again at February meeting.	Aaron Whittaker	Feb Mtg	
<b>M 1</b>	<b>Action 1:</b> talk to Michael and Jan Sinclair to see if they can act as auditor. Not completed		Peter Toet	Feb meeting	
	<b>Action 2:</b> Treasurer to add subgroup balances to future reports		Phil Robson	Dec mtg	completed
	<b>Action 3:</b> Peter Toet will arrange a special meeting of the VHDPA President and Treasurer with the President (or equivalent) and Treasurer of each of the VHDPA Special Interest Groups to discuss and clarify accounting, authorisation and substantiation requirements of Special Interest Group finances to maintain compliance of the VHDPA with government and audit requirements.  Peter Toet to arrange for John Howlett to provide advice to the VHDPA on the requirements of the auditability of all VHDPA and Special Interest Groups finances.		Peter Toet	Feb meeting	
	<b>Action 4:</b> Peter Toet to provide account to Treasurer for payment.		Peter Toet/Phil Robson	asap	completed
	<b>Action 5:</b> Robert Yallop to liaise with Alastair Crombie and invite MLAs to the forthcoming Brass Band concert and Robert to draft a letter from Peter Toet to Yerrabi MLAs.		Robert Yallop	asap	Completed – MLAs attended concert but letters not sent

<b>M 2</b>	<b>Action 1:</b> Phil will scan accounts and send them to respective treasurers asking for advice about unreconciled items.	<i>Phil Robson</i>	<i>Feb meeting</i>	
	<b>Action:</b> Peter Toet to contact ACT government facilities manager and remind them of their responsibility to mow the verges.	<i>Peter Toet</i>	<i>Feb meeting</i>	
	<b>Action 3:</b> Peter Toet also noted that he will undertake to remove a lounge recently dumped on the site.	<i>Peter Toet</i>	<i>Feb meeting</i>	
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	<b>Action 5:</b> Phil Robson to obtain a copy of the Community Environment Grant documentation and reporting requirements.	<i>Phil Robson</i>	<i>Feb meeting</i>	
	<b>Action 6:</b> Peter Toet to call Richard Daintree and encourage repair of the security system.	<i>Peter Toet</i>	<i>Feb meeting</i>	
	<b>Action 7:</b> Aaron to make further enquiries to see how the VHDPA could assist the NSDTA, and if possible raise the need for use of reusable cable ties for setting up the event.	<i>Aaron Whittaker</i>	<i>Feb meeting</i>	