



## Village of Hall and District Progress Association Inc.

VHDPA Inc.  
 PO Box 43  
 Hall ACT 2618  
[www.hall.act.au](http://www.hall.act.au)

**President:** Peter Toet.

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### VHDPA Committee Ordinary Meeting - Minutes.

<b>Meeting date</b>	18 November 2020 @ 7 pm – 8:20 pm
<b>Location</b>	Hall School and by Zoom
<b>Office holders and committee</b>	Peter Toet, Olga Minion, Jan Klaver, Phil Robson, Tony Morris, John Starr, Robert Yallop, Margaret Monahan, Aaron Whittaker, Ross Hampton
<b>Apologies</b>	Peter Howard
<b>Other Attendees invited</b>	N/A

<b>1</b>		<b>Minutes of previous meetings</b>
		<i>Committee accepted minutes of the last ordinary meeting 18/9/20.        Moved: Peter Toet        Seconded: Tony Morris</i>
		<i>Committee endorsed minutes of the AGM 21/10/20, pending approval at the next AGM        Moved Peter Toet        Seconded Margaret Monahan</i>
<b>2</b>		<b>Update on previous Actions</b>
		<i>Lighting: Aaron Whittaker to follow up lighting – see Actions Table</i>
<b>3</b>		<b>President's Report</b>
		<i>Peter Toet gave a verbal update, noting a number of community activities are underway.</i>
<b>4</b>		<b>Treasurer's Report</b>
	<b>4.1</b>	<b>Account transactions, P&amp;L, Statement– attached x 3</b>
		<i>Committee noted and accepted the reports tabled by Phil Robson and John Starr.        Moved -Tony Morris        Seconded - Peter Toet</i>
	<b>4.2</b>	<b>Appointment of Auditor – and presentation of materials</b>
		<i>Committee discussed appointment of an auditor.        Action 1: Peter Toet will talk to Michael and Jan Sinclair to see if they can act as auditor</i>
	<b>4.3</b>	<b>Incorporation of Eway as a bankfeed into Xero</b>
		<i>The Committee noted the Treasure's advice that this is underway.</i>

	<b>4.4</b>	<b>Reporting format for future meetings</b>
		<i>Committee agreed the report format is acceptable. Committee requested that the Treasurer to include the financial balances of subgroups in future reports.</i> <i>Action 2: Treasurer to add subgroup balances to future reports</i>
		<i>Committee noted its need to ensure that accounts managed by subgroups are auditable and grant monies for which VHDP A is responsible are transparent and accurately managed.</i> <i>Action 3: Peter Toet to arrange meeting with Sub group committee representatives to raise awareness of account keeping and audit needs.</i>
		<b>Correspondence</b>
		<i>Committee noted receipt of one account for payment.</i> <i>Action 4– Peter Toet to provide account to Treasurer for payment.</i>
<b>6</b>		<b>General Business</b>
	<b>6.1</b>	<b>Green Triangle Trails Concept – Mt Spring Association – attached paper</b>
		<i>Ross Hampton noted he and the Mt Spring Association appreciated the opportunity to join with the VHDP A on matters of mutual local interest. Ross discussed the Mt Spring area and interest in development of The Green Triangle locality identity as a way to maintain the rural character of the NSW 2618 area. One concept being developed by the Mt Spring Association is a possible series of bike trails linking the ACT Centenary Trail to the Murrumbateman Winery Bike Trail.</i> <i>Noted – The Committee indicated general support for the Green Triangle concept and that assistance will be provided, as feasible.</i>
	<b>6.2</b>	<b>Securing tenure of the Hall school site;</b>
		<i>Robert Yallop raised awareness of the lease on the Hall School Premises and general desirability of a 10 year lease raised.</i> <i>The need for correspondence with stakeholders was considered, however, it was clarified that the current Licence agreement does not expire until 30 June 2023 and that this was not necessary at this time.</i>
	<b>6.3</b>	<b>Communication to Yerrabi MLAs;</b>
		<i>Robert Yallop mentioned the opportunity to contact newly elected MLAs and raise awareness of the VHDP A and special values of Hall. The Committee noted that it was in touch with candidate leading up to the election.</i> <i>Committee agreed to send a congratulatory email to the elected MLAs and invite them to visit Hall and appreciate the heritage village.</i> <i>Action 5: Robert Yallop to liaise with Alastair Crombie and invite MLAs to the forthcoming Brass Band concert and Robert to draft a letter from Peter Toet to the Yerrabi MLAs.</i>
	<b>6.4</b>	<b>Community consultation on VHDP A priorities.</b>
		<i>Robert Yallop noted it would be timely to consider community engagement on VHDP A priorities and identify relevant communication channels in the new year. Committee agreed but deferred discussion to a later date.</i>
<b>7</b>		<b>Special Interest Groups Reports</b>
	<b>7.1</b>	<b>Hall School Museum &amp; Heritage Centre</b>
		<i>Discussion of imminent concert and preview of the Cricket exhibition.</i> <i>Committee noted that renovations are impacting on facilities but are going well; that a COVID plan will be necessary and access arrangements will be</i>

		<i>more constrained than usual. (Concert is posted under coming events on website.)</i>
	<b>7.3</b>	<b>Hall Mens Shed</b>
		<i>Committee noted the update. Community garden project behind Cottage is progressing well. Noted that rear of ACT Rural Fire Service shed needs clean up Car-boot sale on 21 November at carpark. Participation is welcome. Noted that COVID safe plan is needed with sign in. Christmas Party on the 3<sup>rd</sup> December. All VHDPA members are invited. RSVP by 27 November.</i>
	<b>7.4</b>	<b>Hall Collectors Club</b>
		<i>No update provided.</i>
		<b>Other Business</b>
<b>8</b>	<b>8.1</b>	<i>Robert Yallop advised he will contact Duncan Crombie to update Committee details and adjust access to website.</i>
	<b>8.2</b>	<i>Hall Park Upgrade</i>  <i>The Committee noted that the Hall Park upgrade volunteer group will make a presentation on their plans to Hall Rotary next week. The Committee reiterated its willingness to assist with the project if requested to do so. To date, the Committee has been advised that VHDPA assistance is not needed.</i>

**Meeting closed at 8:20 pm**

### **Actions Table**

<b>Mtg</b>	<b>Item</b>	<b>Next Action</b>	<b>Who</b>	<b>When</b>	<b>Complete?</b>
<b>Old</b>	<b><u>Street Lighting</u></b> Improved night time lighting	Peter T has contacted Fix My Street about this. The issue is related to unlit parking area on Loftus/Victoria Streets. Additional light on each side of lampposts in that area directed onto the parked vehicles should work.	Peter Toet	Nov Mtg	Aaron to follow up
<i>1</i>	<i><b>Action 1:</b> talk to Michael and Jan Sinclair to see if they can act as auditor</i>		<i>Peter Toet</i>	<i>Dec mtg</i>	
	<i><b>Action 2:</b> Treasurer to add subgroup balances to future reports</i>		<i>Phil Robson</i>	<i>Dec mtg</i>	
	<i><b>Action 3:</b> Peter Toet to arrange meeting with Sub group committee representatives to raise awareness of account keeping and audit needs.</i>		<i>Peter Toet</i>	<i>TBC</i>	
	<i><b>Action 4:</b> Peter Toet to provide account to Treasurer for payment.</i>		<i>Peter Toet/Phil Robson</i>	<i>asap</i>	
	<i><b>Action 5:</b> Robert Yallop to liaise with Alastair Crombie and invite MLAs to the forthcoming Brass Band concert and Robert to draft a letter from Peter Toet to Yerrabi MLAs.</i>		<i>Robert Yallop</i>	<i>asap</i>	