



Village of Hall and District Progress Association Inc.

VHDPA Inc.
 PO Box 43
 Hall ACT 2618
www.hall.act.au
President: Peter Toet.

VHDPA Committee Meeting - Minutes.

Meeting date	7:00pm Wednesday, 18, December, 2019
Location	Hall School Cottage
Committee Members	Peter Toet, John Starr, Tony Morris, Olga Minion, Margaret Monahan, Peter Howard, Ralph Southwell, Phil Robson, Heather Wilford, Robert Yallop, Yvonne Robson.
Attendees	Peter Toet, John Starr, Olga Minion, Margaret Monahan, Ralph Southwell, Robert Yallop, Yvonne Robson, Jenny Berron (only for item on the Hall Street Party).
Apologies	Peter Howard, Tony Morris, Heather Wilford, Phil Robson

Hall Street Party	<p>Jenny Berron – Hall Traders Group</p> <p>Jenny thanked the Association for their financial support and help with this year’s event. This is the 4th year the Street Party has been held and it has grown 150% from last year. There were 4 people doing crowd counts and arrived at 2000 attendees. There were many locals and new faces to the village attending, as well as many visitors. The Traders have received a large amount of feedback , all positive. Local stall holders and parents of children were all pleased with the event. Jenny thanked the VHDPA members who helped. Robert helped with the setup, Tony with the PA system and George was MC.</p> <p>All fees for stalls were paid with no issues. Two who pulled out received their deposit back. Fee money amounted to \$560. As there has been no Traders meeting since the Street Party no decision has been made by them on how to distribute the \$560 collected. Another amount of \$227 was collected at the gate and offered to the Fire Brigade who declined the offer. The \$227.00 was given to the Hall Axemen to offset their costs of \$450.00 for wood blocks to cut. The costs for the event overall came to \$2449.18.</p> <p>There was a discussion by the committee on distributing some of the \$560 to the woodchoppers. They used 40 logs @ \$15, which means a large out of pocket expense for them. Over the four years axemen have always paid for the logs out of their own pockets. They are a major draw card for the event, and it is a good advertisement for them.</p>
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	<p>Next year the Hall Axemen will be looking for a sponsor of \$4000 which would include the costs to the axemen of wood blocks for the Street Party. This will also enable them to invite a world champion wood chopper which will mean a bigger drawcard to the event.</p> <p>The whip Cracker put on a great show and paid his own way. To assist with his costs the Traders gave him \$100.</p> <p>Experience has shown that applications for permits needs to start earlier next year, at least 6 weeks prior to the event as obtaining permits is quite time consuming and stressful.</p> <p>After discussion it was agreed to hold the event on at a Saturday next year from 2 – 7pm. Set up could start at 12noon. Road closure from 1 – 7pm. This would mean less traffic affected and fewer traders impacted. The date chosen should not clash with other local groups as the Fire Brigade Ball was held on the same night this year. The date agreed was Saturday 31 October 2020 and will be promulgated to all other local groups so that there is no clash or double up.</p> <p>The Mens Shed, Rotary and other locals will be encouraged to be involved in the set up next year as the job has become too big for the traders who are busy setting up their own stalls. There is also a need for a co-ordinator and up to 10 people in the street as contacts. These people will be required to wear hi-viz vests, and possibly use walkie-talkies.</p> <p>A gold coin donation will be advertised for entry next year. A fee for food vendors will be expected to be paid up front and will be set at \$100. The fee for craft stalls will be \$20.</p> <p>The Hall Traders will return to the committee in June to discuss details for the 2020 Street Party. This will be helped by a folder that Garrie Greenwood has developed holding all the information that the organisers require.</p> <p>Feedback to Jenny from the Committee related to safety issues around the wood chopping and whip cracking enclosure.</p>
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1. Minutes of previous meeting.

1.1	Minutes of committee meeting 17 October 2019 Minutes accepted as a true record by Peter Toet and seconded by Roberty Yallop
1.2	Minutes of General Meeting 20 November 2019

	Minutes accepted as a true record by Peter Toet and seconded by Margaret Monahan.
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2. Correspondence

2.1	An e:mail was received from Graeme Bryce requesting copies of VHDPA Financials for the last three months. John S to send out the current Profit and Loss and Balance Sheet as it is cumulative and covers information from the last three months.
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3. Presidents report

3.1	<p>Peter Toet report</p> <p>Peter was very happy with the outcome of the General Meeting. It was well prepared and went well. It was a good idea to have members attending to contribute to the reports. It is recommended that in future when items are raised that they are taken on board with an agreement to get back to people. Another general meeting will be arranged early next year.</p> <p>Peter thanked the committee for all of their hard work this year and for being supportive of his leadership.</p> <p>He wished everyone a good and safe Christmas.</p>
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4. Treasurers report.

4.1	<p>Tabling of financial statements</p> <p>Treasurers Report,</p> <p>Treasurer, John Starr tabled electronically:</p> <ul style="list-style-type: none"> • the Transaction report for transactions since the last meeting for ratification <p>John S moved that the Treasurer’s report be ratified. Peter T seconded.</p> <p>It was agreed that the “Rule of Thumb” was the need to keep enough money in accounts to pay 12 months operating costs as is consistent sound practice with other non-profit organisations such as CARE Australia and Hall Rotary. These costs were estimated to come to \$63,000 pa for expenses. The Association would need to reserve this to function as an organisation and contribute to the activities of the community. This leaves the Association with \$35,000 that can be used to contribute to activities consistent with the purposes of the VHDPA throughout the coming year.</p>
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	Robert moved that we maintain 12 months reserve in Association accounts to enable sufficient funds to meet expenses. Seconded Yvonne. Agreed by the Committee.
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5. Agenda Items

5.1	<p>Hall Park Upgrade</p> <p>Olga and John brought the committee up to date on the Hall Park Upgrade Meeting. Attached are the minutes from Renee Duarte from TAMS. Darren from Making Trax was very clear that to be able to meet the requirements of the approved plan he would be unable to do this with the money that has been allocated so far and would not do it at cost. To build the track using the geo matting and sand as required would require an estimated \$30,000 extra. Graeme Bryce felt that given the large amount of money in the VHDPA coffers (including all sub groups) that the Association should be able to fund this.</p> <p>Dennis Greenwood who was present representing Rotary stated that they may be in a position to provide further funding on top of the \$12,000 already committed. As a representative of the Collectors Club he also agreed that they would provide assistance as well.</p> <p>Darren was requested to provide a quote or budget for the work to enable the committee to discuss and consider contribution. The committee discussed funding and if we are in a position to donate an amount to support the Park Upgrade.</p> <p>The Association will await further information from Makin Trax.</p>	Olga/Phil/John
5.2	<p>Hall Street Party</p> <p>The committee discussed the running of the Street Party. Some members of the committee felt that the process of requesting support from the VHDPA was confronting and that a committee process should be followed. Some felt that the event was a business venture that left a number of businesses disadvantaged. Only the food businesses were advantaged.</p> <p>Some members felt that the Traders requesting funding or assistance should be members of the VHDPA.</p> <p>Next year’s event will be a joint venture with Hall Traders and VHDPA, however it is important that it be run by the Traders and driven by the Traders with VHDPA support.</p> <p>In terms of financial assistance in future the VHDPA will only pay for the closing of the road (\$600).</p>	All

	<p>From the \$560 that was collected, the committee agreed that the funds remain with the Traders and that they pay \$450 to the wood choppers and to leave the remainder to help defray costs for next year's event.</p> <p>An e:mail is to be sent to Jenny Berron notifying her of these decisions.</p> <p>Moved Peter T, seconded Robert</p>	
5.3	<p>Grant Protocol</p> <p>Robert sent out the first draft to all committee members. Phil provided feedback on the role of the VHDPA in terms of grants and the final text reflects this feedback.</p> <p>The protocol was agreed to by the committee The new protocol is to be promulgated to interest groups and put on the VHDPA website</p> <p>Motion by Peter T seconded by Ralph Southwell.</p>	Robert

6. Sub-group reports.

6.1	<p>Hall School Museum & Heritage Centre</p> <p>Nil Report</p>
6.2	<p>Hall Rotary Club</p> <p>All is going well with Rotary. 30th Anniversary Dinner was a very good event. Lots of opportunities for networking with local groups. It is easier to make connections when meeting face to face.</p>

7. General business.

7.1	<p>Tennis Court – Pavilion</p> <p>The tennis court at the Pavilion needs repair. It requires a “No Entry” sign stating it is a construction zone and should be surrounded by orange barrier tape.</p> <p>Held over to February 2020 Meeting to discuss restoration or future use of space.</p>	
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8. Action Items

No	Current Status	Next Action	Who	When
1.1	<u>Street Lighting</u>	Improved night time lighting Peter T to follow up. The issue is related to unlit parking area on Loftus/Victoria Streets.	Peter Toet	Feb Mtg

		Additional light on each side of lampposts in that area directed onto the parked vehicles should work.		
2	Planning			
2.1	<u>Extension of Centenary trail to Barton Highway</u>	<p>The extension of the Centenary Trail down From Clarrie Hermes/ Barton Highway down Victoria Street to connect with the Hoskins/ Hall Street point is necessary for cyclists/ walkers safety</p> <p>Missing link bridge installation will continue in the new year, the delay is partly caused by the need to establish the exact location of services including gas lines, Telstra cables etc and the need to blend the final footing positions into acceptability by Heritage.</p> <p>At the same time it appears that Making trax has a full order book, flexible completion date is end February 2020.</p> <p>One area where the Committee can , and should , help is to go to “ Fix my Street” website and ask them to put safety barriers , where required , around the drain areas impinging on the already levelled track on Victoria Street between Gold Creek Station entry driveway and the existing Hall Creek bridge.</p> <p>A request was put in some weeks ago however nil response to date.</p>	Peter Howard, Margaret Monahan, John Starr	Feb Mtg

Next Meeting. 20 February, 2020

VHDPa Sect. Olga Minion