



**Village of Hall and District Progress Association Inc.**

VHDPA Inc.  
PO Box 43  
Hall ACT 2618  
[www.hall.act.au](http://www.hall.act.au)  
President: Peter Toet  
Treasurer: John Starr  
Secretary: Olga Minion

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**VHDPA Committee Meeting  
21 August 2018. 1:30pm.  
School Cottage.**

**MINUTES**

**1. COMMITTEE MEMBERS PRESENT:**

Peter Toet, John Starr, Margaret Monahan, Tony Morris, John Burns, Olga Minion

**Apologies:** George Southwell, Ken Heffernan, Juanita Caddy, Peter Howard, Phil Robson

**2. MINUTES PREVIOUS MEETING.**

**3. MATTERS ARISING**

**i. Banking Issues**

Members discussed actions to bring banking signatures up to date to reflect the new committee. It was agreed to add the Secretary to the list of approved signatories.

**Actions**

Take AGM Minutes to bank	John Burns	Asap
Take completed and signed Authority for Business Account to Bank	John Burns	Asap
Update minutes to reflect Secretary as addition signatory	Olga Minion	21 August 2018

**ii. Lodgement of Returns**

It was agreed that the VHDPA Financial Review was required to be lodged with Registrar to enable signatures to be updated at bank

Deposit Financial Review with Registrar	John Burns	Asap
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### **iii Outstanding Workers Compensation Insurance**

A discussion was held about the need for Workers Compensation Insurance. It was agreed by committee that this Insurance was required.

To pay Workers Compensation Insurance for 2018	John Starr	Before 20 August 2018
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#### **4. CORRESPONDENCE:**

- i. Letter from Commonwealth Bank re Term Deposit

#### **5. TREASURER'S REPORT.**

#### **6. ACTION ITEMS UPDATE**

Action Item list to be updated prior to next meeting

To update Action Item list	Tony Morris	Before next meeting
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#### **7. NEXT MEETING**

19 September 2018. Start 7-00pm. Cottage.

**Meeting closed 2:30 pm.**

**Olga Minion Secretary VHDPA**

