



Village of Hall and District Progress Association Inc.

VHDPA Inc.
PO Box 43
Hall ACT 2618
www.hall.act.au

President: Peter Toet.

VHDPA Annual General Meeting - Minutes.

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| Meeting date | 7:00pm Wednesday, 21 August, 2019 |
| Location | Hall Pavilion |
| Committee Members | Peter Toet, John Starr, Tony Morris, Olga Minion, Margaret Monahan, Peter Howard, George Southwell, Phil Robson, John Burns, Heather Wilford, Robert Yallop |
| Attendees | Thomas Ault, Marion Banyard, Brian Banyard, Graeme Bryce, Kym Bryce, John Burns, Alastair Crombie, Rob Durie, Peter Howard, Jan Klaver, Anne Lomax, Gavin Mansfield, Olga Minion, Margaret Morris, Tony Morris, Jonathon Palmer, Teresa Pellegrino, Josie Reardon, Bob Richardson, Judy Roberts, Rod Roberts, Phil Robson, Yvonne Robson, Ralph Southwell, George Southwell, John Starr, Ann Toet, Peter Toet, George Villaflor, Jenny Whittaker, Aaron Whittaker, Heather Wilford, Graeme Wilson, Robert Yallop |
| Apologies | Robin Astbury, Joseph Burns, Barry Corrigan, Peter Corrigan, Jan Dunett, Greg Flowers, John Gerstenburg, Jo Hall, Ron Hartshorn, Gail Hartshorn, Kate Heffernan, Ken Heffernan, Margaret Klaver, Robert Klaver, Darrell Minion, Margaret Monahan, Allan Monahan, Brent Newberry, Alison Reynolds, Alfred Wilford, Rania Yallop |

1. Minutes of previous meeting.

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| 1.1 | Minutes of Annual General Meeting – 15 August, 2018 Minutes 2018 Annual General Meeting VHDPA.docx Minutes confirmed and accepted. |
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2. Correspondence

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| 2.1 | Nil |
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3. Presidents report

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| 3.1 | <p>Peter Toet Annual Report.</p> <p>VHDPA Presidents Report AGM 2019.docx</p> <p>Peter Toet provided a verbal report which highlighted the positive way that the committee had been working, including the way it was very reactive to all issues raised and the way it responds quickly to correspondence.</p> |
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4. Treasurers report.

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| 4.1 | <p>Tabling of financial statements</p> <p>Treasurers Report – John Starr. John provided hard copies of all financial statements and attendees were issued with copies as requested.</p> <ul style="list-style-type: none"> • Financial Review by Doug Widdup of Barnett Lilley and Associates. • Balance Sheet • Profit and Loss Statement • Treasurers Report <p>John also emphasised the value of the proceeds of the Pavilion and Cottage that provide not only the funding for the electricity, water, gas and insurance for the ongoing use of the school site, collectors clubhouse and some of the sport venues but the social and heritage aspects of these important assets to the village. John also spoke of the management team who as volunteers do a tremendous job in ensuring the income for these activities..</p> <p>John thanked the treasurers of the Association Sub-groups for all their work throughout the year and for their co-operation and help in preparing the documents for audit.</p> <p>He also thanked Doug Widdup of Barnett, Lilley and Associates, a local firm who had conducted the financial review and John Howlett of Lincoln Partners, another local firm, for the use and advice of Xero accounting software.</p> |
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5. Sub-group reports.

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| 5.1 | <p>Hall School Museum & Heritage Centre.</p> <p>HSMHC Annual Report 2018-19 (1).pdf</p> <p>Alastair Crombie provided a verbal report which covered the successful running of the Hall School Museum, the number of visitors both personal and online, the grants that had been awarded and the Museum's links to a number of other associations.</p> |
| 5.2 | <p>Hall Pavilion</p> <p>..\Downloads\Pavilion Cottage 18-19 Annual Report .docx</p> <p>Verbal report by Tony Morris</p> <p>The Pavilion had a gross turnover this year of \$49,000 and gets lots of use. It is usually fully booked for things such as weddings, parties and exercise classes. The cottage is also very well utilised but has a lower profile.</p> |
| 5.3 | <p>Hall Mens Shed.</p> <p>..\Downloads\Hall Mens Shed Foremans report 2019.docx</p> <p>Verbal report provided by Jonathon Palmer. The shed have just held their AGM and Allan Boyd was re-elected as Foreman. The Shed has a strong membership of 50+ members and is very financially strong. The shed members are involved in projects for the community the most current being the building of 100 bee hotels.</p> <p>The shed has invited a variety of speakers this year.</p> <p>The premises have been refurbished to ensure a better fitness for purpose.</p> |
| 5.4 | <p>Rural Fringe</p> <p>..\Downloads\AGM 2019 Rural Fringe Report.docx</p> <p>A verbal report was provided by Robert Yallop standing in for Jo Hall.</p> <p>There are 6 editions of the Rural Fringe every year. Every two months 700 paper copies are delivered plus publication on the VHDPA website. All work is carried out by the volunteers – Gail Condy and Andrew Purdam on lay-out, Bob Richardson sub-editor, Kevin Stone proof reader and Jo Hall editor and accounts - who have to work to very tight deadlines. Delivery is through Australia Post. Income is around \$12,000 pa and expenditure is around \$11,000 which means that the publication runs break even.</p> |
| 5.5 | <p>Collectors Club</p> <p>..\Downloads\Annual Report Hall Collectors Club 2019.docx</p> |

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| | <p>A verbal report was provided by Bob Richardson.</p> <p>Membership is stable at about 50/60. The club is financially viable. The Club is planning a couple of trips this coming year and all members are invited.</p> |
| 5.6 | <p>Community Fire Unit</p> <p>A verbal report was provided by Bob Richardson</p> <p>The Hall CFU is trying to recruit new members. Some new people have been trained up as they are expecting an early fire season. All are encouraged to have a fire plan.</p> <p>There will be an exhibition and display on CFU Saturday</p> |

6. Election of Office Bearers and Committee

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| 6.1 | <p>Peter Toet, the President thanked all current committee members for their efforts during the year.</p> <p>Nominations were received as follows for:</p> <ul style="list-style-type: none"> • President - Peter Toet • Vice President - Tony Morris • Secretary - Olga Minion • Treasurer - John Starr. <p>As there were no other nominations for the above four positions all were re-elected unopposed.</p> <p>The following nominations were received for positions as Committee Members:</p> <ul style="list-style-type: none"> • Margaret Monahan • Heather Wilford • Ralph Southwell • Phil Robson • John Burns • Yvonne Robson • Josie Reardon • Robert Yallop • Peter Howard <p>As there were 9 nominations for 7 positions a ballot was required. Positions on the ballot were determined by drawing names out of a hat.</p> <p>All nominees provided a short overview of their backgrounds and why they were</p> |
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| | <p>nominating for a position on the committee.</p> <p>A secret ballot was held with all paid up members marking their preferences on a ballot page. The ballots were reviewed, recorded and tallied by the Public Officer and the Secretary. The seven candidates elected to the VHDPA committee for 2019 – 2020 each received between 12.9% and 14.1% of the formal votes cast. The results are in the attached spreadsheet.</p> <p>VHDPA Tally Room 2019AGM (2).xlsx</p> <p>All nominations of successful applicants were accepted.</p> <p>The VHDPA Committee members for 2019 – 2020 are: Peter Howard Margaret Monahan Phil Robson Yvonne Robson Ralph Southwell Heather Wilford Robert Yallop</p> |
| 6.2 | <p>Financial Delegations</p> <p>Outgoing Treasurer: John Starr</p> <p>Incoming Treasurer: John Starr</p> <p>Peter Toet, Olga Minion, Tony Morris and John Starr to be authorised signatories with full authority for the following accounts:</p> <p>Cheque Account BSB 06 2919 Account Number 00925470</p> <p>Term Deposit BSB 06 2915 Account Number 50035702</p> <ul style="list-style-type: none"> • All previous signatories are voided • Two signatories required for the term deposit • One signature required for the cheque account |

7. General Business

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| 7.1 | <p>Graeme Bryce had a question in relation to the proposed Hall Park Upgrade. He asked if the Progress Association would be in a position to commit further funds towards the Park Upgrade.</p> <p>Peter Toet responded by stating that if a proposal is put to the committee it will be assessed. The VHDPA has already provided financial support for the project and arranged equipment to help with the upgrade.</p> |
| 7.2 | <p>Graeme Bryce also asked if the currently closed VHDPA committee meetings will be re-opened to the public. The President responded that the committee will undertake to discuss this issue at the next meeting.</p> <p>John Starr referred to the reasons why the committee meetings were closed and</p> |

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| <p>why he would not support open committee meetings particularly if there was a risk of disruption which could undermine the functions of the association.</p> |
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| <p>Approved minutes were placed on the Hall website to enable all members access to committee discussions.</p> |
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Next Meeting AGM August 2020 – to be advised

VHDP A Secretary - Olga Minion

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