



Village of Hall and District Progress Association Inc.

VHDPA Inc.
PO Box 43
Hall ACT 2618
www.hall.act.au

President: Gavin Mansfield.

VHDPA Annual General Meeting

Minutes

Meeting date	7:00pm Wednesday, 16 August 2017
Location	Hall Pavilion
Committee Members	Mansfield, Hazlehurst, Barnes, Philp, Richardson, Morris, Crocker, Robson, Huckstepp,
Attendees	
Apologies	Peter Howard, Jo Hall, Margaret Morris, Sean O'Connor,

1. Minutes of previous meeting.

1.1	Minutes of annual general meeting – 16 August 2016 Confirmed
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2. Correspondence

2.1	nil
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3. Presidents report

3.1	Noted: <ul style="list-style-type: none">- breadth of issues of association; hosting govt reps, CSIRO; CMCA; Sheepdogs; Bike track; seniors computing; CFU; speed limits; Tartan; twighlight concert; maintenance; Meeghan Fitzharris.- Open to issues and ideas to come to us.
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- Lot of things; limited by time.
- Farewell and thanks to Phil Robson. An inspiration to volunteers.

4. Treasurers report.

4.1	<p>Tabling of financial statements.</p> <p>four year accounts. Net profit 2017 \$19,117.</p> <p>Withholding tax investment account \$1635 investment account. Claim made.</p> <p>Statement of accounts received and considered.</p>
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5. Appointment of Auditor.

5.1	<p>John Howlett retained as VHDPA auditor.</p> <p>Agreed.</p> <p>Incoming Treasurer done all things necessary to update signatories to accounts.</p>
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6. Sub-group reports.

6.1	<p>Museum</p> <p>Positive reflection on activities of museum.</p> <p>Phil Robson stood down honorary curator, Alistair Crombie new honorary curator next 12 months.</p>
6.2	<p>Mens Shed</p> <p>noted</p>
6.3	<p>Rural Fringe</p> <p>noted</p>
6.4	<p>Pavilion</p> <p>Profitable year.</p> <p>Security controls kept things quiet.</p>

	<p>Online booking system from 2.5hrs to 15min per day.</p> <p>Forbearance of local residents recognised and appreciated.</p> <p>Main money earner for VHDPA. Volunteer effort of Leigh and Kathy, Tony and Margaret noted.</p>
6.5	<p>Community Fire Unit</p> <p>Online induction program. Youth volunteers to 14 yrs, new apps for organisation.</p>
6.6	<p>Collectors Club</p> <p>50 members and financial profit last year.</p>

7. Election of Officer Bearers

7.1	<p>Nominations for:</p> <ul style="list-style-type: none"> • President – Gavin Mansfield • Vice President – Brenton Philp • Secretary – Bob Richardson • Treasurer – John Starr • Committee members <ul style="list-style-type: none"> - Jo Hall - Peter Howard - Barry Huckstepp - George Southwell - Leigh Crocker - Tony Morris - Margaret Monahan <p>All nominations agreed.</p> <p>Rodney Barnes remains as public office</p>
7.2	<p>Financial delegations:</p> <p>Outgoing treasurer: Rodney Barnes Incoming treasurer: John Starr</p> <p>Gavin Mansfield, John Starr and Rodney Barnes to be authorised signatories with full authority for the following accounts:</p> <p>Cheque account BSB 062919 Account Number 00925470 Term Deposit BSB 062915 Account Number 50035702</p> <ul style="list-style-type: none"> - All previous signatories are voided - Two signatories required for the term deposit - One signature required for the cheque account

8. General business.

8.1	Nil
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Close 1930

Next Meeting. AGM August 2018 – to be advised

VHDPA Sect. Brenton Philp. 0439 988 110.



Village of Hall and District Progress Association Inc.

VHDPA Inc.
PO Box 43
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President: David Hazlehurst.

VHDPA Annual General Meeting Minutes

Meeting date	8:00pm Tuesday, 16 August 2016
Meeting number	
Location	Hall Pavilion
Committee Members	Barnes, Philp, Mansfield, Richardson, Robson, Huckstepp, Hazlehurst, Howard, Crocker
Attendees	
Apologies	Jo Hall, Morris, David Fussell, Porteous, Wedrat, Berent; Reynolds

9. Minutes of previous meeting.

1.1	Minutes of annual general meeting – 20 August 2015 Howard propose, Robson second. accepted
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10. Correspondence

2.1	nil
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11. Presidents report

3.1	School site lease signed. Finances strong. Reference to Wallaroo Spring Range Group in report. Barry Huckstepp represents WSRG on the VHDPA committee and has been to 2 to 3 meetings of the WSRG. Agreed to clarify engagement over next year.
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	<p>Statement that the website is somewhat neglected. Committee reminded that an investment and effective way of communicating. Prominence of minutes and agendas, fringe material integrated into webpages, etc.. New committee to consider.</p> <p>Report tabled and noted.</p>
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12. Treasurers report.

4.1	<p>Tabling of financial statements.</p> <p>Conservation of funds noted as licence agreements settled, and role as community organisation to spend funds in support of community activities. Income affected by no Hall Ball, consider next financial year.</p> <p>Gas and water Pavilion and Cottage low this FY noted – Treasurer to follow up.</p> <p>Alistair propose, Howard second.</p> <p>Report tabled and noted.</p>
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13. Appointment of Auditor.

5.1	<p>John Howlett retained as VHDPA auditor.</p> <p>Propose Richardson, Huckstepp second.</p>
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14. Sub-group reports.

6.1	<p>Museum</p> <p>Verbal report. Very successful year, active volunteers.</p> <ul style="list-style-type: none"> - financial grants from ACT Heritage, National Library and Department of Veterans Affairs (ANZAC grants). ACT Heritage and National Library continue this year. - Strategic planning processes. Structure, active operational areas – collections management, visitors, etc.. - Rediscovering Ginninderra exhibition. - Increasing group visits. Primary Schools as part of year two excursions. - Peace garden established around Hollingsworth tree in school grounds. <p>School licence enables forward planning and establish footprint in Hall.</p> <p>Financially good position. Started statistics about volunteer time, number of visitors, donations, sales of publications.</p>
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	<p>University of Canberra museum practice and conservation study centre asked Museum to take on an intern – third year student interned for 3rd project.</p> <p>Thanks to Men’s Shed for support to the museum.</p>
6.2	<p>Men’s Shed</p> <p>Report tabled and noted.</p>
6.3	<p>Rural Fringe</p> <p>Report tabled and noted.</p>
6.4	<p>Pavilion</p> <p>Development of booking system noted, as well as responding to noise concerns of neighbouring residents.</p> <p>Report tabled and noted.</p>
6.5	<p>Community Fire Unit</p> <p>ACT ESA report noted.</p>
6.6	<p>Collectors Club</p> <p>Financials noted.</p>
	<p>Jenkins moved, Howard second.</p>

15. Election of Officer Bearers

7.1	<p>Nominations for:</p> <p>President – Gavin Mansfield</p> <p>Vice President – David Hazlehurst</p> <p>Secretary – Brenton Philp</p> <p>Treasurer – Cally Hannah</p> <p>Committee members – Bob Richardson</p> <ul style="list-style-type: none"> - Alan Jenkins - Tony Morris (tbc) - Leigh Crocker - Peter Howard - Barry Huckstepp - Phil Robson <p>Public Officer - Rod Barnes</p>
	<p>Hazlehurst, Morris and Barnes 3 years noted with appreciation.</p> <p>Nominations for number of positions. All agreed.</p>

16. General business.

8.1	Nil.
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Next Meeting. AGM August 2017 – to be advised

VHDPA Sect. Brenton Philp. 0439 988 110.



Annual General Meeting 2017 Honorary Curator's Report

On reviewing our activities for the 2016-17 Financial Year again I'm astounded how the Museum Team have been able to achieve everything we have in this 12 month period. This is despite some of our team suffering serious illnesses but still battling on.

Below is a summary of just some of the activities and achievements for the year and this does not include the ongoing work of keeping the Museum clean and tidy, the Peace Garden looking beautiful, despite the rabbits, and everything operational, except for the floor in the Conservation Room that collapsed!!!

GARAGE SALE

A Garage Sale was again held this year as part of the Garage Sale Trail Day but for all the work required in planning and in setting it up, little benefit came was received and it was decided not to have one in 2017.

TWILIGHT CONCERT

The theme for this year's twilight concert was 'On Screen – On Stage'. Canberra Brass Ensemble presented a number of show tunes with the addition of a vocalist. Again many thanks to Barnett – Lilley & Associates who sponsored the event and David Kilby as the Master of Ceremonies. There was a good crowd in attendance and the funds collected from donations and the raffle help the Museum continue to operate.

UNIVERSITY OF CANBERRA

Alison Wain, the Convenor of UC's course on Conservation, Museum and Heritage chose the Museum as the venue for the first year students annual workshop where they spent the day accessing some of the artefacts, researching their history and uses, drawing and photographing as part of their projects. Museum Volunteers were on hand to provide background information and make the day enjoyable for the visitors.

WEBSITE:

Continued work by Alastair Crombie who has been adding a lot of material relating to the Discovering Ginninderra Exhibition and gaining information from descendant families who have been generous in providing information and photographs.

GRANTS:

An ACT Heritage Grant this year has enabled the digitisation of the many hundreds of the historic photos featured in the Gillespie Collection. This work will continue in the new

financial year as the Lyall also took many hundreds of photos of indigenous sites in the Northern Territory and Western Australia in the 1960's and 1970's. These images are important reference material for research of indigenous heritage.

An ACT Heritage Grant application has been submitted for the 2017/18 round to construct special storage furniture to house the many storyboards that have been created over the years for past exhibitions. These storage units will enable the storyboards to be appropriately stored and easily accessible for viewing.

DISASTER MANAGEMENT PLAN

Kim Morris from Art & Archival prepared and presented a full report and conducted a day's workshop on the Disaster Management Plan for the Museum. His recommendations will be implemented in forthcoming 12 months.

SCHOOL SITE

We are into the middle of the period of the Licence to Occupy the school site and ongoing discussions with the Hall Progress Association to renew the licence for a further term are on the agenda in the next 12 months.

EXHIBITIONS

'Stones that Speak' and 'Old Days - Old Ways' were the special exhibitions mounted this year as our contribution to the Canberra & Region Heritage Festival. These exhibitions were opened by Mick Gentleman, the Minister for Heritage. As an added attraction this year an Antiques and Art Appraisal table also attracted a lot of interest. The 'Stones that Speak' display which was a great effort by Ken Heffernan with Eleanor Wilkinson and Nicola Donnelly featuring a portion of Lyall Gillespie's indigenous collection has proven to be very popular.

GILLESPIE COLLECTION

Work continues on this extensive collection and will do for a few years to come. Thanks again to the team of Ken with Eleanor and Nicola.

VISITORS

Large groups of year 2 pupils from local schools have been enjoying their trips to the Museum. Co-ordinated by Mardie Troth, the Museum Volunteers present the children with stories and explanations of the old artefacts that were used in the old days. There is also the opportunity to 'attend' the old Hall School where they are instructed by our resident School Inspector Allen Mawer and his assistant in the ways of school life over 100 years ago.

As well as school groups, other visitors, both individuals and groups, continue to enjoy the displays and morning teas. Several groups and individuals have made return visits. The group visits with morning tea are becoming increasingly popular.

PUBLICATIONS AND PROMOTION

This area of the Museum's activities has been a focus this year with a lot of work carried out to promote the Museum and its activities.

Thanks to Allen Mawer for his diligent work on rewriting the publication “The History of Hall School’ which needed updating since the last edition was way out of date. Special thanks must also go to Vicki Coleman who designed and produced the artwork not only for this book but also for all the fliers and posters for the various events held this year and the production of a new attractive Museum brochure.

Thanks to Judy Roberts who has been the ‘Friends’ Co-ordinator and also been responsible for the keeping the world informed with her monthly colourful Friends ENewsletter and information sent on the Museum’s wider mailing list.

Mardie Troth has been the conduit with all the local schools to encourage them to visit to demonstrate that the Museum’s collection is relevant to the curriculum for a number of academic primary years. She has also prepared documentation to assist the volunteers in relevant and interesting information with the children.

The Facebook page is developing but needs some more work to encourage more “Friends”. We are sharing Facebook posts with the Yass Historical Society and the Queanbeyan Museum which enables the distribution of heritage information on our particular districts very widely.

FUND RAISING

I mentioned the Twilight Concert and the exhibitions at the Heritage Festival and also visitors who drop in donations but I think Heather’s Trading Table must be mentioned as a separate enterprise. I would like to acknowledge Heather’s hard work in the preparation of her goods, the presentation of these goods as well as others from the team that make the wonderful products and her determination as a sales representative. No one usually gets out of the Museum without buying something from Heather’s table. This annual income is a significant component in the Museum’s annual budget!

Finally, thanks to all the volunteers who have supported me over the years as Honorary Curator.. The Museum is not a one person show and it needs a happy and cohesive team to operate successfully and you have all contributed to the success of the Museum and will continue to do so. After all, we don’t want to lose this wonderful place of history with its Nationally Significant collections and the fun we have on Thursdays!

Phil Robson

Honorary Curator

10 August 2017

Rural Fringe Report August 2017

This last year has seen the committed and skilled *Rural Fringe* volunteers punctually produce another 6 fine editions, now in 700 copies (up from 660) and delivered free to all households in the 2618 postcode. An online copy is made available on the Village of Hall and District Progress Association website. Volunteers include layout artists Gail Condy and Andrew Purdam, special feature writer Victoria Karabin, proof-reader Kevin Stone, roving reporter and sub-editor Bob Richardson and editor and accounts manager Jo Hall.

A highlight for this year was the first ever event run by the *Rural Fringe*. A community party 'Out of the Ashes' was held with Gold Creek Station in November 2016 to celebrate the rebuilding of the function centre after a terrible fire destroyed this local business. It was subsidised by both the Rural Fringe and Gold Creek Station with well over a hundred community members enjoying a fabulous evening.

The accounts are in good shape, with an opening balance of \$10,232.54 and a closing balance of \$10,755.33. Income totalled \$15,394.84, including revenue from advertisers (\$12,154.00), Interest (84 cents) and ticket sales for the Gold Creek Station function (\$3,240.00). Expenditure was \$14,872.05. This was in printing costs (\$7,312.80), postage and delivery (\$1,052.00), Adobe software subscriptions (\$647.76) and the Gold Creek Station function costs (\$5,859.49). The accounts are reconciled and with the auditor John Howlett.

With deep thanks to the advertisers for their support and the expertise, commitment and hours put in by the *Rural Fringe* volunteers.