



Village of Hall and District Progress Association Inc.

VHDPA Inc.
PO Box 43
Hall ACT 2618
www.hall.act.au
President: Gavin Mansfield
Treasurer: John Starr
Secretary: Bob Richardson.

**VHDPA Committee Meeting
Wed. 16 May. 2018 7-00pm.
School Cottage.
minutes.**

1. COMMITTEE MEMBERS PRESENT:

G Mansfield, B Philp, R Richardson, J Starr, T Morris, L Crocker, J Hall, M Monahan

Apologies: George Southwell, Peter Howard

Others present. A Crombie, J Klaver, K Heffernan, Alan Monahan, P Toet

2. MINUTES PREVIOUS MEETING.

Noted addition of Hall property sales compliance with Heritage and Precinct plan. Jo Hall to provide draft words.

Minutes otherwise agreed.

3. MATTERS ARISING

4. CORRESPONDENCE: ALL VHDPA COMMITTEE MEMBERS . HAVE RECEIVED ALL CORRESPONDANCE.

- i. Membership. John Starr, membership up to date and reconciled with paid up members on the data base, however the membership details are not necessarily to date.
- ii. Thank you from Judy Roberts on development of hand book. Noted.
- iii. E-Mail chain . 2nd May Margaret, John, Brenton, John, Brenton, Bob. Regarding account from Pilbrow. Dealt with under Treasurers report.
- iv. Jan Peelgrane. 12th May to consider membership limits in draft constitution. Per agenda item.
- v. Nadia Rhodes - Peter Howard . Centennial track. Report. Per agenda item.
- vi. Letter from Rod Barnes public officer re Hall ball monies. Dealt with in Treasurers report.
- vii. General Meeting call – constitutional amendments.

- viii. Alastair Crombie/ Gavin Mansfield correspondence regarding Museum's request for VHDPA support for a Grant application: Stories in Dirt. Geomorphology of the Halls Creek Aboriginal Sites Zone

5. TREASURER'S REPORT. 16/5/18

Previously sent.

- P&L to date.
- Balance sheet to date.
- Transaction report from last meeting date.

Moved that the transactions since last meeting be ratified – Jo moved, Tony second.

Pilbrow invoice--- Treasurer surprised at the cancellation of fees and was concerned with accounting procedure of "invoice withdrawal", he suggested an amended invoice which would give Strategic Development Group the opportunity to at least recoup expenses. ...It was agreed to accept the letter of invoice withdrawal, and respond with letter of thanks.

Property group – account for locksmith—agreed to be paid ASAP. Tony to make further inquiries about how issue came about.

Advise of public officer, Rod Barnes, on Hall Ball that monies received are held by VHDPA in trust. The treasurer reported that monies relating to the Hall Ball had been dealt with in the trading account as Profit and loss in FY2017. Since the previous committee had signed off on the financial statements, had them audited and presented at the AGM then lodged with the registrar he thought best that a notation to this effect be included in the EOY report rather than change entries in last year's accounts.....Agreed to enter as a notation at end of year accounts.

Duncan and further information for the auditor.

6. SUB-GROUPS REPORTS. PAVILION.

7. AGENDA ITEMS.

Support for grant to Hall School Museum. – Alastair Crombie presented and participated in discussion.

Discussed that would report in August 2019 and a TCCS condition that have VHDPA support. Consists of a non-invasive, visual inspection of creek bank within aboriginal zone. A cultural heritage view of the creek, have no effect on TCCS and bike track process.

Agreed: to be supported by Gavin signing letter in usual way, on condition survey works do not commence until process between TCCS and ACT Heritage in relation to bike track development has been determined.

Recreation bike track Hall creek.

Discussed Michael Pilbrow's invoice withdrawal and how decisions were taken as to which material provided to the consultant was to be shared with the community at the consultation. Leigh explained the consultant alone took the decision that heritage material was a matter of technical issue for Heritage and TCCS and need not be shared at the consultation. Leigh also reported it has not been possible to get a response from TCCS regarding a possible government contribution to the consultant costs.

Agreed: accept the withdrawal of the invoice with letter of thanks. Leigh to draft.

Centennial track Peter Howard.

Margaret, Tony, John and Ken Heffernan met with Nadia Rhodes on site at the bridge on Halls Creek. It was ascertained that the map indicated the Centenary track overlapped with the Bi Centennial Trail on the Western side of Victoria St. It was agreed that the proposed bike pathway be constructed on the eastern side of Victoria st and turn towards CH Drive across the busk track adjacent to the Barton Highway. A new bridge could be built next to the existing bridge upstream on Halls Creek. Nadia is to meet with the contractor to further assess the feasibility of construction

Amendments to Constitution/ Hand-book. Jo. Hall.

General meeting correspondence distributed.

Two responses – Judy Roberts support for handbook. Jan Peelgrane concern for expanded membership in proposed constitution amendments. Agreed, no change. Tony to discuss with Jan.

General meeting 31 May at 8pm. Consider if the attendance of the Public Officer is necessary. Follow up Rod Barnes availability - Bob.
?Need 20% membership or 20 members.

Need to subsequently lodge constitution for validity. Committee to approve membership forms. Query about membership button on website – Gavin and Tony to follow up.

Committee agreement necessary for amendment of forms before end of financial year. Agreed that immediately after the general meeting reconstitute committee meeting to approve forms.

AGM Preparations. Brenton Philp.

3rd wed August – 15 August. Tony to check Pavilion bookings.

Call for sub-group and president reports – fringe, collectors, museum and men's shed.

Other business

Contractor issues with delivery of April Fringe to Wallaroo Road and Oakey Creek road.
Refund to Fringe.

Contract signed with SMP security by Gavin, uploaded to website with security procedure.

School site renewal. Last email from property group noted on list to revisit in April. In recent week Brendan from property advised all peppercorn rent sites in ACT under review, and the School site would be part of that. Expire June, then month to month. Further advised that school site case is as good as any, write in asking for another lease in same terms for 1, 3 or 5 years. Gavin to write in and seek another license in same terms for 5 years. Utility charges and some aspects remain outstanding.

Formal annual report for school site. Concentrate on lease, for next committee. Scope of work and progress - Brenton

8. ACTION ITEMS UPDATE.

Agreed per agenda items above.

9. NEXT MEETING

20 June 2018

Meeting close. 10pm

Please bring your own copy of the Agenda and previous minutes

Bob Richardson Secretary VHDPA 0407071245.

Action item register: Matters to be discussed are those marked 😞

No	Current Status	Next Action	Who	When	On Track?
1	Pavilion				😞 😊 😊
1.1	<u>Business Plan</u>				
	Pavilion Subcommittee appointed by VHDPA Committee at February 2018 meeting.	Subcommittee reported back to March meeting. Business Plan to be updated as a result of discussions at the sub-committee meeting. Sub-committee to produce a draft annual report for the Pavilion which will be included in the VHDPA annual report.	Pavilion sub-committee	July.	😊
1.2	<u>Security</u>				
	New arrangements with SNP proposed.	Agree a contract with SNP to visit each weekend event, or some other form of definition. Provide SNP with read only access to booking system so they can see the booking contact details, or provide them with an email with the details.	Gavin	completed	😊
		Revisit emails sent to hirers through booking system to highlight responsibilities, transport difficulties from Hall, need to comply with curfew etc	Tony/Gavin	????	😊
2	Halls Creek				😞 😊 😊
2.1	<u>Letter to Government</u>	Follow-up letter to Government in order to get a reply.	Leigh	??	😞
3	CSIRO Development				😞 😊 😊
3.1	<u>Keep Across their plans</u>		Leigh/George		😊
4	School Licence				😞 😊 😊
4.1	<u>Lease</u>				
	Confirmation lease is signed and agreed	To put a proposal to Government to get a new 5 year lease.	Gavin	????	😊
		Prepare an annual report from the school site users group to highlight the current effective use of the site.	Gavin	After renewal organised	😊
4.2	<u>Cottage</u>				
	Booking system	Under consideration by the Pavilion Subcommittee	Tony	???	😞
5	Village Safety				😞 😊 😊

5.2	<u>Traffic Calming in Victoria Street</u>				
	Problem agreed, proposed solution needed.	Site visit and verbal response from Traffic Engineers complete.			😊
5.3	<u>Street lighting</u>				
	Improved nighttime lighting	Several reports have been made to "Fix my Street"	George		😐
6	Planning				😡 😐 😊
6.1					
6.2	<u>Proposed re-development</u>				
	Bushrangers proposal	Keep informed	Peter		😐
6.3	<u>Village Planning</u>				
	To set aims and priorities for Village planning.	To be listed in the annual report.	Brenton/Leigh	June 2018	😐
6.4	<u>District Planning</u>				
	RU6 dead zone proposal	Watching brief – no action at present.	George		😊
6.6	<u>Recreational Track</u>				
	Proposed kids bike track – renamed "Recreation Track"..	Still awaiting approval from the Heritage Council. Write to ACT Government, as advised by Heritage response to VHDPA letter, to seek information on progress.	Gavin	June 2018	😐
6.5	<u>Extension of Centenary trail to Barton Highway</u>				
	The extension of the Centenary Trail down From Clarrie Hermes/ Barton Highway down Victoria Street to connect with the Hoskins/ Hall Street point is necessary for cyclists/ walkers safety.	ACT Government have responded and may have some budget for work next FY. Site visit by ACT Government (Track Coordinator) completed.	Peter		😐
7	VHDPA				😡 😐 😊

7.1	<u>Members Handbook</u>				
	Provide a handbook to Committee members on how the Committee should work..	The consultation draft of the committee member handbook to be put to General Meeting for endorsement	Jo	31 May	😊
7.2	<u>Constitution Review</u>				
	To review the constitution and make changes in time for the AGM.	Draft amendments to be put to General Meeting for agreement.	Jo	31 May	😊
7.3	<u>Membership</u>				
	Update website	Requires a page on the website, an online and hard copy form and facility to allow people to renew on-line. Seeking quote from Duncan	Gavin/ Tony	June 2018?	😊
7.4	<u>Membership Drive</u>				
	To look if and how we can increase the number of members	On hold – awaiting item 7.2			😊

DRAFT