

## Hall Pavilion Security Response Procedure

The Hall Pavilion is located at the corner of Gladstone Street and Hall Street, Hall - within the Hall showground area. The entrance is off Gladstone street.

The Pavilion and carpark (but not surrounding areas) is licenced exclusively to the local residents' association (the VHDP) which hires it out for private functions.

There are terms and conditions that are agreed to by hirers during the hire process. There is no on-site security or hire supervisor. On Friday and Saturday night hires only there is a patrol attendance between 11.00pm and 11.30pm to ensure compliance with the T&C's.

If the function breaches the term and conditions, the local residents can phone the security patrol provider to report the breach and request a patrol attendance.

The T&C's are as follows:

1. The association reserves the right to refuse or cancel a hiring.
2. The function is not a 16<sup>th</sup> to 21<sup>st</sup> birthday, school or college party.
3. The hire ends at 11.00 pm, when all noise must cease, and the pavilion should be vacated by 11.30pm.
4. Playing of music or other noisy activity outside the pavilion is prohibited.
5. To minimize noise disturbance, the doors facing Gladstone Street must be kept closed.
6. Noise inside the Pavilion must be within limits set out in the Environment Protection Act 1997.
7. Alcohol is not to be consumed in the carpark.
8. Cooking is not permitted in the pavilion using other than installed kitchen equipment.
9. The hirer is responsible for the removal of all waste and rubbish and ensuring that the Pavilion and surrounds are left in a clean and tidy condition.

If called out to the Pavilion, the security patrol is expected to stay on site for anywhere between 10-30 minutes in order to rectify the situation, however they are not there to act as an ongoing crowd controller.

In the event that the situation is beyond the control of the security patrol and the hirer, they are required to contact the police for attendance. Gungahlin police station is aware of the Hall Pavilion and its use for private functions.

In the event there is a significant, continuing or uncontrolled breach, danger to people or property, or criminal behaviour the contact people and numbers are:

Police Operations – 131 444 Tony Morris – 0427 302 317 – 6230 2317 Leigh Crocker – 0414 510 553	Gavin Mansfield – 0419 240 002 Bob Richardson – 0407 071 245 – 6230 2134
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The phone number for residents to call **SNP** on is **0418 166 979**

**Hall Pavillion security response arrangements with SNP**

The Hall Pavillion is located at the corner of Gladstone Street and Hall Street, Hall - within the Hall showground area. The entrance is off Gladstone Street.

The pavillion is managed by the local residents association and hired out for private functions.

There are terms and conditions that are agreed to by the hirers during the hire process. However, there is

no on site security or hire supervisor. Guard attendances are required:

1. At 11:00pm for every Friday and Saturday night hire; or
2. If the function breaches the terms and conditions, the local residents can phone the security patrol provider to report the breach and request a patrol attendance.

<b>The phone number for residents to call is:</b>	<b>0418 166 979</b>
<b>The account name/reference they should provide is:</b>	<b>Hall Pavillion</b>

The terms and conditions of hire and further details are available at <http://www.hall.act.au/pavillion-hire.html>. The most likely breaches requiring the attention of patrol attendances and the required actions from the patrol are:

Music still being played past 11:00 pm., or Pavillion not shut down and locked up by 11.30pm by which time the hire period has ended.	- On arrival, patrol to identify the hirer and ask them to immediately switch off or cease playing music. - Patrol to remain on site to 11.30pm or lock up of the pavillion.
People gathering or roaming around and/or drinking in the car park or outdoor area.	- On arrival, patrol to identify the hirer and ask them to assist in moving all people into the pavillion or into transport. - Patrol to remain on site for a reasonable time to ensure people remain inside or have moved on. (Maybe 30 min).
All attendances	- Patrol to record time on site, time off site, relevant photos, names of relevant people spoken to, general and specific observations.

In the event that the function or any attendees are beyond the control of the hirer or the patrol, the patrol is to call the police for attendance. Gungahlin police station is aware of the Hall Pavillion and its use for private functions. We would also make them aware of our arrangements with you as a first response.

During the hire process, mobile phone numbers are collected from the hirer and a second nominated person. Their names and phone numbers can be obtained from the VHDPA website using the details below.

The same link and details can be used to determine if there are any Friday night or Saturday night 11.00pm attendances required.

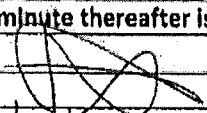
In the event there is a significant, continuing or uncontrolled breach, danger to people or property, or criminal behaviour the contact people and numbers are:

Police – 000
Tony Morris - 0427 302 317 - 6230 2317
Lelgh Crocker – 0414 510 553
Gavin Mansfield - 0419 240 002
Bob Richardson – 0407 071 245 – 6230 2134

Invoices for responses are to be made out to Hall Village and District Progress Association. The Treasurer, PO Box 43 Hall ACT 2618.

<b>Hirers details can be obtained by SNP from:</b>	[REDACTED]
<b>User name:</b>	[REDACTED]
<b>Password</b>	[REDACTED]

<b>The price per call out, including the first 30 minutes is:</b>	[REDACTED]
<b>The price per minute thereafter is:</b>	[REDACTED]

Signed by 	SNP	Signed by <i>GAVIN MANSFIELD</i> President VHDPA
Date: <u>11/5/2018</u>		Date: <u>2/5/2018</u>