



Village of Hall and District Progress Association Inc.

VHDPA Inc.
PO Box 43
Hall ACT 2618
www.hall.act.au

President: Gavin Mansfield.
Treasurer: John Starr
Secretary: Bob Richardson.

VHDPA Committee Minutes

Meeting date	7:00pm Wednesday, 21 Feb. 2018
Meeting number	
Location	Headmasters Cottage
Committee Members present	Gavin Mansfield, Bob Richardson, Leigh Crocker, Peter Howard, John Starr, Jo Hall, Tony Morris, Margaret Monahan, George Southwell, Brenton Philp
Other Attendees	Olga Minion, Brian and Marion Barnyard, Jenny Whitaker, Aron Whittaker, Ken Heffernan, Jan Klaver, Alan Boyd, Graeme Bryce, Kym Bryce, Alan Jenkins, Trudy Mansfield, John Sayer, Consultant facilitator Michael Pilbrow.
Apologies	Barry Huckstepp

1 THE CHAIR OPENED THE MEETING.

The meeting agreed to address the report from Michael Pilbrow consultant/ facilitator for the bike track community consultation process as the first item of business.

Bike track consultation report

Michael Pilbrow presented his report, noting some amendments to the draft provided in January as a result of the three feedback responses he received. Key points from the report were:

- the strength of response from the community and the indication that the community was very engaged on this issue;
- The process, and its development, were designed to ensure everyone had a chance to have a say, and Michael concluded this was achieved;
- There was a clear preference for site E from the feedback results, with people nominating it even though they were not required to do so on the feedback form;
- That the responses to the uses and name questions in the survey indicated the “bike track” was more than just a bike track, and a more representative name should be considered.

Wide ranging discussion with questions from committee and community followed, including:

- Validity of the community consultation and survey material as statistically valid was challenged and responded to. The report had been changed slightly to account for some of this and Michael proposed adding a spreadsheet to the draft report that set out the raw data.
- Otherwise NOTED that the consultation was a very good exercise.
- DISCUSSED whether the heritage values were properly brought forward in the survey.
- DISCUSSED options for a site other than site E, including whether site C was an alternative and whether funds could be used for other purposes if site E is not available.
- View put that in that case would need careful consideration given donations and fund raising for the purpose of a bike track to ensure for purpose intended as given.
- DISCUSSED sentiment of broader community for the purpose of the build, and that it be wider than a bike track to also include walking trails, disability access, etc.
- DISCUSSED safety, including posed by nearby vehicular movements particularly during peak school times.
- DISCUSSED any further stages, or further work. No further stages anticipated NOTED.
- DISCUSSED the \$12,000 commitment of Hall Rotary, to be paid as required. That the VHDPA had committed \$6,000, if required. That the Hall Ball raised \$10,000, with the \$12,000 from Rotary the VHDPA commitment was unlikely to be needed. It was also pointed out that the ACT government had undertaken to consider further outlays if required, and this would likely mean the VHDPA commitment would not be required.
- DISCUSSED the consideration of the Heritage Council and that their deliberations were unknown. Understood that two questions had been asked of the indigenous archeologist and one of the builder. Interests of another Aboriginal and Torres Strait Islander group NOTED. AGREED that VHDPA would write to Heritage Council seeking an urgent update. Letter to be drafted by Gavin Mansfield.
- DISCUSSED whether further bridges might be constructed, with the view put that further bridges would not be required.
- NOTED that of the responses during consultation, 12 residents did not state a preference for a site.
- DISCUSSED that the VHDPA should own the process and AGREED that the ACT Government should keep us informed.
- AGREED that Michael Pilbrow had done an outstanding job, with a sincere expression of thanks from those present.

Two offensive anti bike track notes, both stating the proposal showed a disregard for aboriginal culture, that had been put under the door of the Post Office (after hours) and directed to Trudi Mansfield of the Hall Ball Committee were TABLED. AGREED that the VHDPA committee expressly supports Trudi, does not in any way condone the notes and condemns them as not in the spirit of the community of Hall.

In his closing remarks Michael NOTED that a naming opportunity for any track may be an opportunity to bring the community forward. The final report will be forwarded to the Committee following updates after the meeting.

The Committee AGREED to accept the final report (as amended after the meeting), and once again thanked Michael Pilbrow. Further, the Committee agreed to present the final report to the ACT Government as part of the Government's consideration of the project, plus post a copy of the final report on the website.

2 MINUTES OF PREVIOUS MEETING. 29TH DEC. 2017.

John Starr had many further amendments which were noted. Draft with amendments will be circulated. Minutes still to be accepted by committee, and will be settled out of session and distributed to membership

3 MATTERS ARISING

Nil, other than those relating to the Minutes themselves as mentioned above.

4 CORRESPONDENCE

4.1 Jan Klaver – bike track funding.

Issues that are raised in this correspondence were DISCUSSED under item 6i.
NOTED. NO ACTION

4.2 Tara Connell – return of bond for Pavilion Hire

AGREED that bond be returned less amount for call out fee for SMP security. Also discussed under item 6.2.

4.3 Shaun O'Connor – speed management and short stay camping opportunities.

DISCUSSED in context of action item 5.2. AGREED to invite Shaun to a meeting to discuss, Peter Howard to pursue. Leigh Crocker to expedite informal discussion with traffic engineer.

5 TREASURER'S REPORT

6 BALANCE SHEET AND PROFIT AND LOSS

TABLED ELECTRONICALLY PRIOR TO THE MEETING.
AGENDA ITEMS

6.1 Bike track consultation report

Covered under item 1.0

6.2 Pavilion Security – immediate actions needed

AGREED to revisit emails sent through booking system to highlight transport difficulties from Hall, to comply with curfew, following issues raised in Tara Connell booking. Mansfield/Morris.

6.3 Membership Drive – George Southwell - held over from December meeting;

The issue of limitation of membership to residents in postcode 2618 was DISCUSSED, along with forms of membership, eligibility, means of payment and the membership form itself.

Jo, George, Gavin and John to report back to committee with recommended changes in time to include any changes required to the constitution in time for the 2018 AGM.

6.4 Pavilion - Nominations for Pavilion sub-committee – Tony Morris – held over from December meeting;

Sub-committee nominations AGREED:

Kathie Brown

John Starr

Graeme Bryce

Leigh Crocker

Tony and Margaret Morris

6.5 Committee handbook and Revision of the Constitution – Jo Hall– held over from December meeting;

Question of how the VHDPAs engage in advocacy and representative work, and expectations of community were DISCUSSED, including differing views and expectations. These issues cover wording of both the proposed handbook and any revised Constitution. ACTION – Committee invited to have further input on the handbook. Jo will suggest a way of dealing with VHDPAs “Objects” and “Functions” at the next meeting.

6.6 RU6 Dead Zone - George Southwell – discuss out of session report;

George Southwell’s out of session report was received and accepted, including its recommendation of no immediate action being required. The Committee thanked George. George asked for Chris Berry of the Yass Valley Council to also be thanked for the time he took to discuss issue with George.

The Committee agreed that if a time came when it needed to come to a position on this matter then an additional committee member would be assigned to work with George in order to protect George from any accusations of conflict of interest.

6.7 Planning – Village masterplan (Item 6.3 on Action List) – given time will likely prevent detailed consideration, discussion to be limited to how to progress this issue – Leigh Crocker;

AGREED that action item 6.3 (action items list) be adjusted to not write to Minister Gentleman, but a conversation be started on the various planning issues with a goal of listing what priority matters be brought forward. Philp and Crocker

6.8 Other Business

6.8.1 Sheep Dog trials – waiver for Pavilion Hire

It was NOTED that the fee waiver for the sheep dog trails last year was a once off and AGREED recovery of costs expected this year. Last year’s costs in the order of \$700.

6.8.2 Annual report for School Site – Gavin Mansfield

This initiative is to set up a “School Site Users Group”, and for this group to produce an annual report on activities on the school site. The aim of the annual report is to highlight the good work done on the site and extent of use of the site. In turn this is to support the extension of the VHDPAs’ lease of the site. ACTION. Gavin to nominate a writer, and for the report to be completed around the end of the Financial Year (just before or after, depending on whether or not financial information is included in the report). It was also AGREED that the President write to Minister Fitzharris, as local member, to expedite consideration of school site lease renewal

7 AGENDA ITEMS FOR NEXT MEETING.

- **Committee handbook and Revision of the Constitution**
- **Membership issues, categories, etc – action item 7.2**
- **Traffic management – action item 5.2**
- **Works plan – action item 6.3.**

8 ACTION ITEMS UPDATE

- **AGREED** per agenda items above.

9 NEXT MEETING
















Wednesday 21st March 2018







Meeting closed 10-00pm

Bob Richardson Secretary VHDPA

Action item register: Matters to be discussed are those marked 😞 and those with ????????

No	Current Status	Next Action	Who	When	On Track?
1	Pavilion				😞 😐 😊
1.1	<u>Business Plan</u>				
	Pavilion Subcommittee appointed by VHDPA Committee at February 2018 meeting.	Subcommittee to report back to committee on its proposed actions, including licence renewal.	Pavilion sub-committee	tba	😊
1.2	<u>Security</u>				
	New arrangements with SNP proposed.	Agree a contract with SNP to visit each weekend event, or some other form of definition. Provide SNP with read only access to booking system so they can see the booking contact details	Gavin	???	😐
	Deposit withheld, then issues relating to who is responsible were raised by then hirer following a recent booking/event.	Revisit emails sent to hirers through booking system to highlight responsibilities, transport difficulties from Hall, need to comply with curfew etc	Tony/Gavin	????	😐
2	Halls Creek				😞 😐 😊
2.1	<u>Letter to Government</u>	Follow-up to get a reply	??	??	😞
3	CSIRO Development				😞 😐 😊
3.1	<u>Keep Across their plans</u>	Respond as required.	Leigh		😊
4	School Licence				😞 😐 😊
4.1	<u>Lease</u>				
	Confirmation lease is signed and agreed	Write to Minister Fitzharris, as our local member, seeking clarification on renewal process and the future of the site	Gavin	????	😐
		Prepare an annual report from the school site users group to highlight the current effective use of the site.	Gavin	30 June 2018	😐
4.2	<u>Cottage</u>				
	Booking system	????? Implement but prevent bookings after 7pm????	Tony	???	😞

5	Village Safety				
5.1	<u>Speed limit signs etc</u>				  
	Improve street speed signs	Complete	Peter		
5.2	<u>Traffic Calming in Victoria Street</u>				
	Problem agreed, proposed solution needed.	Leigh to seek informal advice from Traffic Engineers on a possible solution and present it to the Committee	Leigh	Mar 2018	
5.3	<u>Street lighting</u>				
	Improved nighttime lighting	Status??	George	???????	
6	Planning				
6.1	<u>Cricket Pitch</u>				  
6.2	<u>Proposed re-development</u>				
	Bushrangers proposal	Status?		????	
6.3	<u>Village Planning</u>				
	To set aims and priorities for Village planning.	Committee to “workshop” the issues. A background paper to be prepared.	Brenton/Leigh	????	
6.4	<u>District Planning</u>				
	RU6 dead zone proposal	Watching brief – no action at present.	George		
6.5	<u>ACT Government submission</u>				
	Gavin wrote to ACT Government, out of session, listing the priorities for the development of Hall	For inclusion in item 6.3 above	Gavin		
6.6	<u>Bike Track</u>				
	Proposed kids bike track.	Write to the ACT Government and present the Community Consultation report, plus put final report on website.	Leigh	21 Feb	
6.5	<u>Extension of Centenary trail to Barton Highway</u>				
	The extension of the Centenary Trail down From Clarrie Hermes/	Communication with Nadia Rhodes, Chief Ranger for the area has commenced.	Peter		

	Barton Highway down Victoria Street to connect with the Hoskins/ Hall Street point is necessary for cyclists/ walkers safety.				
7	VHDPA				  
7.1	<u>Proposed Terms of Reference/Code of Ethics (including the Constitution)</u>				
	Sort out and refine the Constitution of the VHDPA, including adding/updating TOR and Code of Ethics.	Committee invited to have further input on the handbook. A way forward, including VHDPA “Objects” and “Functions” to be discussed at the next meeting.	Jo	21 st March meeting	
7.2	<u>Membership</u>				
	Update membership list and resolve forms of membership	Report back to committee with recommended changes in membership definitions and forms of membership. Any changes required to the constitution need to be agreed in time for the 2018 AGM.	Jo, George, Gavin and John	21 st March meeting	
7.3	<u>Insurance</u>				
	Review of public liability and workers comp coverage to confirm we have the correct coverage	Complete – discussion held and insurance renewed	Peter/John		
7.4	<u>Membership Drive</u>				
	To look if and how we can increase the number of members	To become part of item 7.2 above.			