



Village of Hall and District Progress Association Inc.

VHDPA Inc.
PO Box 43
Hall ACT 2618
www.hall.act.au

President: Gavin Mansfield.

VHDPA Committee Minutes

Meeting date	7:00pm Wednesday 20 th Sept 2017
Meeting number	
Location	Cottage
Committee Members present	Gavin Mansfield, Brenton Philp, Bob Richardson, John Starr, Tony Morris, Jo Hall, Margaret Monahan, Peter Howard, Leigh Crocker, George Southwell,
Attendees	Rodney Barnes, Alan Jenkins, Aaron Whittaker
Apologies	Barry Huckstepp

1. Minutes of previous meeting.

1.1	<p>Minutes of Committee meeting – 19 July 2017:</p> <p>Committee members have provided comments by email. A clean final copy of the minutes to be circulated for committee agreement prior to putting on website.</p> <p>Agreed to continue out-of-session draft minutes distribution with comments by committee members in track changes, and draft to be published on website within 2 weeks of meeting. Minutes to be formally agreed at the following meeting.</p> <p>Draft minutes of the 2017 AGM:</p> <p>Agreed to put draft minutes on website to be agreed at the 2018 AGM. The draft minutes need to include specific words around financial delegations (provided by Gavin), needed for the Bank.</p>
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2. Correspondence

		Agenda item
2.1	From David Matthews, Transport Canberra, to inform of new flexible bus service to Hall.	4.1
2.2	From ACT Revenue Office, confirming that the Progress Association is not liable for rates on the public toilets adjacent to the Pavilion.	Matter resolved
2.3	Email from resident enquiring whether dumping of bread might cause death of cockatoos and asking for the matter of waste dumping on Wallaroo Road to be considered by Progress Association .	4.2
2.4	From Mick Roberts at ACT Sport & Rec, explaining they are waiting input from ACT Brumbies before forming a response to the Hall Bushrangers proposal	4.3
2.5	Funding request Margaret Morris for Hall Party at the Shops – up to \$1000 for bills to be paid: closure of Victoria street, street lighting, rubbish removal, etc..	4.4
2.6	Funding request Alastair Crombie as Museum coordinator - \$2,500 toward Tale of Two Villages exhibition.	4.5
2.7	From Alastair Crombie 17 August concerning need for bike track community consultation following the AGM.	4.6
2.8	From Brian Bathgate, TCSS, ACT Government, 18 September, summary of results from community survey and key findings of Heritage Report ‘No reasons to further delay commencing works’ Also Cultural Heritage Assessment and Statement of Heritage Effect, a report to Place Management, City Presentation Transport Canberra and City Services Directorate, Navin Officer Heritage Consultants, August 2017	4.6
2.9	From Kylie at the Shearing Shed 20 September– concerns about lighting around shop area. Safety concerns customers and staff.	4.11
2.10		

3. Treasurers report.

3.1	<p>John Starr. Incoming VHDPA Treasurer explained progress on reconciling the membership list and recommendations from John Howlett (auditor):</p> <ul style="list-style-type: none"> - Xero continued use from Lincoln Partners @ \$20 month - sub-groups to feed into xero
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	<ul style="list-style-type: none"> - Treasurer will reconcile all accounts in xero, rather than sub-group treasurers <p>The Accounts have been reconciled to 20th September and the following documents tabled</p> <ul style="list-style-type: none"> - Cash Summary - General Ledger report - Membership list (subsequently updated on the 22nd September and sent to committee members) <p>Discussion around volunteer insurance and over-70s. Agreed to request insurance broker presents a summary of all insurance for next meeting. Rodney to arrange.</p>
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4. Agenda.

4.1	<p>Flexible bus service to Hall and future consultations with ACTION over bus services</p> <p>Flexible bus service available to people over 70. To be publicized in the Rural Fringe and on the website.</p> <p>Gavin will follow up with ACT government regarding 2018 public consultation over future bus services and also to ask for promotional material for the flexible bus service.</p>
4.2	<p>Waste dumping on Wallaroo Road.</p> <p>Agreed nil to pursue at this time with regard to cockatoos. But dumping more broadly to be considered at a future meeting</p>
4.3	<p>Hall Bushrangers Proposal</p> <p>No action at this time, pending response from Sports and Rec. Pu on agenda for future meeting to decide VHDPa position. Will require extensive consultation with community.</p>
4.4	<p>Funding request Margaret Morris for Hall Party at the Shops – up to \$1000</p> <p>Agreed</p>
4.5	<p>Funding request Alastair Crombie as Museum coordinator - \$2,500</p> <p>Agreed</p>
4.6	<p>Bike track</p> <p>Agreed that further community consultation was needed, to be facilitated by an external facilitator. Michael Pilbrow was agreed and Leigh will contact about his availability and interest. The ACT Government and proponents also to be invited and the consultation to include site visit. Aiming for 4pm Saturday 7 October depending on availability of key people. To be advertised on Rotary blackboard, Rural Fringe, website, noticeboards when confirmed. Gavin to contact Brian Bathgate.</p>
4.7	<p>Project updates for new members – including update of action item register</p> <p>Updated</p>

4.8	School licence Gavin explained this is a major priority for the year as the current licence expires in June 2018. Agreed a user group should be set up to manage development of a ‘Master Plan’ for the site, comprising VHDPA, Museum, Rotary and Men’s Shed.
4.9	Cricket pitch – astro-turf Agreed Gavin to draft letter to king browns and bushrangers for funds and Gavin to note proposal in presidents report in Rural Fringe.
4.10	Proposed Terms of Reference/ Code of Ethics Jo explained background for benefit of new members and proposed a process involving several meetings and extended community consultation that would lead to a ‘Handbook for Committee Members’ to be agreed before the next AGM in parallel with review of the constitution. Jo will seek copy of current valid constitution from ACT Government (for a fee) and seek out-of-session feedback in the first instance from committee on roles and function of the committee and values for discussion at next meeting.
4.11	Shearing Shed safety concerns Bob to talk to Kylie about raising with landlord and/ or Fix My Street in first instance

5. Other business.

5.1	Peter proposed a new project idea to construct a cycle path from Clarrie Hermies to Centenary trail. Agreed as a concept for Peter and Barry to pursue in the first instance

Next Meeting: 15 November

VHDPA Sect. Bob RICHARDS ON 0407071245.

Action item register:

Item	Date	Issue	Responsible	Complete
		Engagement with Kinlyside	Crocker	Ongoing
		Consideration of pavilion and other fee levels (school sub-let)	Morris, Barnes;	Perpetual
		School licence	Mansfield	30/6/18
		Pavilion licence	Mansfield	
		CSIRO sale engagement	Crocker	
		Membership list audit	Philp, Starr	
		Cottage online booking system	Mansfield, Morris	Amend to cottage done
		Village speed limits	Howard, Huckstepp,	
		Road safety in Hall	Crocker	
		Pavilion upgrades	Barnes, Morris	
		Bushfire awareness and preparedness	CFU - Richardson	
		Cricket pitch astroturf	Howard	
		ABN updates	Philp	Done
		NBN for cottage	Philp	Done
		Pavilion business plan	Crocker	
		Safety at bus exchange	Howard	